

# **\*\*IMPORTANT NOTICE\*\***

1. Please read [EXHIBIT A – Bid Response Packet](#) carefully. **Incomplete Bid Responses will be rejected.**
2. The following pages require signatures:
  - a. Exhibit A – Bid Response Packet, [Bidder Acceptance](#)
  - b. Exhibit A – Bid Response Packet, [Debarment and Suspension Certification](#)
  - c. Exhibit A – Bid Response Packet, [Exhibit B-1 Certification for Contracts, Grants, Loans, and Cooperative Agreements](#)
3. **All proposal documents must be completed, successfully uploaded, and submitted online through [County of Alameda Procurement Portal](#) BY 2:00 p.m. on the due date specified in the Calendar of Events.** The County strongly recommends uploading early; technical difficulties in downloading/submitting documents will not extend the due date and time. No hardcopy, email (electronic), or facsimile proposals will be considered. **Alameda County will not accept submissions or documentation after the bid response due date.**



# COUNTY OF ALAMEDA

REQUEST FOR PROPOSAL No. ACPHD-QIA 9000126

For

## Community Health Improvement Plan (CHIP) Implementation

For complete information regarding this project, see Request for Proposal (RFP) posted at [County of Alameda Procurement Portal](https://procurement.opengov.com/portal/acgov) [https://procurement.opengov.com/portal/acgov] or contact the County

Thank you for your interest!

Contact Person: La Donna Thomas

Phone Number: (510) 267-8068

Email Address: [County of Alameda Procurement Portal](https://procurement.opengov.com/portal/acgov)

### RESPONSE DUE

by

2:00 p.m.

on

June 18, 2026

through

Alameda County, GSA-Procurement

[County of Alameda Procurement Portal](https://procurement.opengov.com/portal/acgov)

<https://procurement.opengov.com/portal/acgov>



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## CALENDAR OF EVENTS

**REQUEST FOR PROPOSAL No. ACPHD-QIA 9000126**  
**Community Health Improvement Plan (CHIP) Implementation**

EVENT	DATE/LOCATION
Request Issued	May 13, 2026
Networking/Bidders Conference No. 1	<p><b>May 20, 2026 @ 3:00 PM – 4:00 PM</b></p> <p><b>ACPHD Procurement Redwood Room, 1<sup>st</sup> Floor 1100 San Leandro Blvd. San Leandro, CA 94577</b></p> <p><b>TO ATTEND ONLINE:</b> HEALTH PROMOTION &amp; COMMUNITY PARTNERSHIPS is inviting you to a scheduled Zoom meeting.</p> <p>Topic: ACPHD QIA CHIP RFP - Bidder's Conference Time: May 20, 2026 03:00 PM – 4:00 PM Pacific Time (US and Canada) Join Zoom Meeting <a href="https://us06web.zoom.us/j/83377575264?pwd=MXsdniHT2EMOSMKw938Mu4XYFYbm5i.1">https://us06web.zoom.us/j/83377575264?pwd=MXsdniHT2EMOSMKw938Mu4XYFYbm5i.1</a></p> <p>Meeting ID: 833 7757 5264 Passcode: 064840</p> <p>One tap mobile +1408-961-3927,,83377575264#,,,,*064840# US +1408-961-3928,,83377575264#,,,,*064840# US</p> <p>Join by SIP <a href="mailto:83377575264@zoomcrc.com">83377575264@zoomcrc.com</a></p> <p>Join instructions <a href="https://us06web.zoom.us/join/83377575264/invitations?signature=QlkSUEdjQ6nNjn0liz2qPaNo-dw2CvBM-mt2-4sM_mc">https://us06web.zoom.us/join/83377575264/invitations?signature=QlkSUEdjQ6nNjn0liz2qPaNo-dw2CvBM-mt2-4sM_mc</a></p>

<p><b>Networking/Bidders Conference No. 2</b></p>	<p><b>May 21, 2026 @ 1:30 PM – 2:30 PM</b></p> <p><b>ACPHD Procurement Redwood Room, 1<sup>st</sup> Floor 1100 San Leandro Blvd. San Leandro, CA 94577</b></p> <p><b>TO ATTEND ONLINE:</b> HEALTH PROMOTION &amp; COMMUNITY PARTNERSHIPS is inviting you to a scheduled Zoom meeting.</p> <p>Topic: ACPHD QIA CHIP RFP - Bidder's Conference Time: May 21, 2026 01:00 PM Pacific Time (US and Canada) Join Zoom Meeting <a href="https://us06web.zoom.us/j/81863022594?pwd=7weJTiGiQo4PNzcTVYCdVPBoP1GLPe.1">https://us06web.zoom.us/j/81863022594?pwd=7weJTiGiQo4PNzcTVYCdVPBoP1GLPe.1</a></p> <p>Meeting ID: 818 6302 2594 Passcode: 903243</p> <p>One tap mobile +1408-961-3927,,81863022594#,,,,*903243# US +1408-961-3928,,81863022594#,,,,*903243# US</p> <p>Join by SIP <a href="mailto:81863022594@zoomcrc.com">81863022594@zoomcrc.com</a></p> <p>Join instructions <a href="https://us06web.zoom.us/join/81863022594?signature=xz2aNflwrMffYDjJcYQCOJ_NdDU03kDPv-OPyZ1-0c">https://us06web.zoom.us/join/81863022594?signature=xz2aNflwrMffYDjJcYQCOJ_NdDU03kDPv-OPyZ1-0c</a></p>
<p><b>Written Questions Due via the “Question &amp; Answer” tab of this project in the <a href="#">County of Alameda Procurement Portal</a></b></p>	<p><b>May 22, 2026 by 5:00 p.m.</b></p>
<p><b>List of Attendees</b></p>	<p><b>May 26, 2026 by 2:00 p.m.</b></p>
<p><b>Questions &amp; Answers Issued</b></p>	<p><b>June 2, 2026</b></p>
<p><b>Addendum Issued</b> [only if necessary to amend RFP]</p>	<p><b>June 2, 2026</b></p>
<p><b>Response Due and Submitted through <a href="#">County of Alameda Procurement Portal</a></b></p>	<p><b>June 18, 2026, by 2:00 p.m.</b></p>

	<b>Followed immediately by online Public Bid Opening which can be joined here:</b> Register in advance for this meeting: <a href="https://us06web.zoom.us/meeting/register/mrcRyAl0Q1usXq6y-3Q-UA">https://us06web.zoom.us/meeting/register/mrcRyAl0Q1usXq6y-3Q-UA</a>
<b>Evaluation Period</b>	<b>June 18, 2026 – July 8, 2026</b>
<b>Optional Vendor Interviews</b>	<b>Week of July 13, 2026</b>
<b>Notice of Intent to Award Issued</b>	<b>July 20, 2026</b>
<b>Board of Supervisors Consideration Award Date</b>	<b>September 22, 2026</b>
<b>Contract Start Date</b>	<b>October 1, 2026</b>

***NOTE: All dates are tentative and subject to change.***

# COUNTY OF ALAMEDA

## REQUEST FOR PROPOSAL No. 9000126 SPECIFICATIONS, TERMS & CONDITIONS

for

### ACPHD COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP) IMPLEMENTATION BIDTITLE

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**ATTACHMENTS**

- EXHIBIT A      **Bid Response Packet**
- EXHIBIT B      **Additional Contract Provisions – Federal Provision**
- EXHIBIT B-1   **Certification for Contracts, Grants, Loans, And Cooperative Agreements  
Certification Regarding Lobbying (Appendix A, 44 C.F.R. Part 18)**

**I. STATEMENT OF WORK**

The Alameda County Public Health Department (ACPHD) serves as the community’s Chief Health Strategist (**See Appendix E**), leveraging its expertise, resources, and partnerships to understand health outcomes and respond with interventions that improve population health across Alameda County. As the community’s Chief Health Strategist, ACPHD is responsible for collecting, analyzing, and sharing data to understand community health needs; identifying and implementing evidence-informed interventions; modernizing public health practices; strengthening linkages to high-quality care; convening cross-sector partners; and aligning State and Federal public health initiatives with local community priorities.

A primary mechanism through which ACPHD operationalizes its Chief Health Strategist role is through the implementation of the Community Health Improvement Plan (CHIP). Alameda County’s CHIP is a long-term, multisector community health improvement roadmap that seeks to improve the health and well-being of those who live, work, and play in Alameda County. Alameda County’s CHIP is housed by the Office of the Director, with leadership coming from the Quality Improvement and Accreditation Division (QIA). The investment is funded by the Centers for Disease Control and Prevention’s Public Health Infrastructure Grant. With this funding, the County will expand the ACPHD’s Chief Health Strategist reach by collaborating with community-based organizations and accredited academic institutions with existing programs to implement a Community Health Improvement Plan (CHIP) that improves health outcomes.

**A. INTENT**

It is the intent of these specifications, terms, and conditions to describe the elements of Alameda County’s Community Health Improvement (CHIP) implementation activities that advance the identified priorities: Access to Care, Promoting Economic Opportunity, and Promoting Peaceful Families and Communities. ACPHD seeks to partner with local community-based organizations and accredited academic institutions with existing programs and the expertise, community trust, and operational capacity to extend the Department’s reach and effectiveness. Through these partnerships, ACPHD aims to strengthen its impact as the County’s Chief Health Strategist.

The County intends to award \$2.0 million with the option of extending the contract for an additional two years, depending on available funding. The contract period begins October 1, 2026, for an initial 12-month pilot.

ACPHD will start by bringing partners together to confirm priorities, align roles, and launch early activities while putting the right data and evaluation tools in place. From there, the work shifts into active implementation—expanding what’s working, strengthening coordination, and using real-time feedback to adjust and show early progress. In the final phase, the focus is on making those gains stick by embedding successful practices, solidifying partnerships, and ensuring decisions continue to be guided by data. Throughout the process, ongoing community engagement and

continuous learning will help keep the work responsive, practical, and focused on achieving meaningful and lasting impact.

The Bidder deemed the most qualified, responsive, and responsible, and who meets the requirements outlined in the RFP, will receive the award. Bidders must propose activities aligned with one CHIP Priority. A total of three awards will be made, one per CHIP Priority. Each priority includes two indicators; bidders must select one indicator to address.

In their proposals, bidders should clearly identify existing program(s) and select the CHIP Priority most aligned with their approach, which they will advance in partnership with ACPHD, and explain how their organization represents the strongest strategic fit to support a countywide health improvement effort.

CHIP Priority	Summary of CHIP Priority Indicators	Number of Awards	Estimated Total Grant Allocation	Individual Minimum Award Amount	Individual Maximum Award Amount
<b>Access to Care</b>  Eligibility Type: CBO/Accredited Academic Institutions	A. Increase the proportion of adolescents who have had a preventative health care visit in the past 12 months.  B. Promote healthier lifestyles amongst populations with an elevated risk for chronic disease.	One	\$800,000	\$500,000	\$800,000
<b>Promoting Economic Opportunity</b>  Eligibility Type: Accredited Academic Institutions	A. Improve educational attainment  B. Reduce the proportion of adolescents or young adults who are not in school or working.	One	\$400,000	\$200,000	\$400,000
<b>Promoting Peaceful Families and Communities</b>  Eligibility Type: CBO	A. Promote positive early childhood development, including positive parenting and violence-free homes.  B. Reduce chronic school absence among early adolescents.	One	\$800,000	\$500,000	\$800,000
			<b>\$2,000,000</b>	<b>\$1,200,000</b>	<b>\$2,000,000</b>

B. SCOPE

The Alameda County Public Health Department (ACPHD) seeks to contract with qualified Bidders with existing programs to support the implementation of Alameda County's Community Health Improvement Plan (CHIP) and to serve as CHIP Partners (awarded bidders). CHIP Partners (awarded bidders) will co-lead CHIP implementation. Specifically, CHIP partners (awarded bidders) will follow a set of predefined activities integral to CHIP implementation that improve community health outcomes, strengthen the public health ecosystem, and ensure readiness to respond to current and emerging health threats and hazards. Predefined activities include programming led by the Alameda County Public Health Department and co-lead by CHIP Partners (awarded bidders).

Under this RFP, the Alameda County Public Health Department (ACPHD) will select Community Health Improvement Plan (CHIP) Partners (awarded bidders). These partners will serve as community-based co-leads for implementing the CHIP. Their primary role will be to advance strategies related to a designated priority area, coordinate with community members and other stakeholders, support the implementation of the CHIP with other organizations, and contribute to measurable improvements in population health outcomes.

Through this approach, ACPHD aims to promote sustainable, community-centered partnerships that support the Community Health Improvement Plan (CHIP) and enhance the overall public health framework in the County. A functioning public health ecosystem is an evolving, interconnected network comprising local public-sector agencies, institutions, community-based organizations, businesses, individuals, and supporting policies. Together, these entities work to protect and improve population health. This ecosystem operates alongside the healthcare system, focusing primarily on prevention and broad population-level health outcomes rather than individual health results.

**1. ACPHD Roles and Responsibilities**

The ACPHD's theory of change remains consistent, regardless of the health or threat issue at hand. Effective interventions for improving population health are informed by data, focus on prevention strategies, and are reinforced through meaningful engagement with stakeholders. Residents and other stakeholders play a vital role in shaping ACPHD's practices by helping to identify priorities, interpret data, assess impact, acknowledge accomplishments, and guide necessary adjustments.

Once the awarded bidders have been selected, the Alameda County Public Health Department (ACPHD) will review and approve the final scopes of work to ensure they align with the priorities of the Community Health Improvement Plan

(CHIP). ACPHD will evaluate each awarded Bidder's capacity, strategic alignment, and proposed activities, ensuring that the plans are data-informed, feasible, and consistent with the CHIP implementation framework.

As the Chief Health Strategist who guides the awarded bidders' activities, ACPHD will:

- a. Participate in the Awarded Bidder's recruitment, hiring, or reassignment of a full-time public health liaison who is also the awarded bidder's full-time employee and serves as the primary point of coordination between ACPHD and the bidder. This responsibility may include:

- (1) Contributing to candidate selection by

- (a) Reviewing resumes and helping shortlist candidates

- (b) Participating in final interviews

- (c) Providing input or concurrence on the final hiring decision

- (2) Ensuring the liaison is well-positioned within the awarded bidder's organization to support program implementation by

- (a) Integrating the liaison into workflows tied to program delivery

- (b) Aligning their workplan directly with deliverables and timelines

- b. ACPHD reviews, confirms, or adjusts the CHIP indicator selected by awarded bidder. ACPHD reviews proposed programming and confirm/modify the programmatic approach as needed to align to the indicators.
- c. In partnership with awarded bidders, establish the evaluation framework and provide standardized tools and templates for data collection, reporting, and analysis. This includes defining evaluation goals, performance measures, and reporting expectations, and supporting partners in submitting consistent, accurate data to inform continuous program improvement.
- d. Co-convene events such as town halls, workshops, webinars, and other public meetings in collaboration with the awarded bidder and their

existing networks. These events are designed to promote awareness of the CHIP, deepen community engagement, and expand participation among residents, community leaders, and organizational stakeholders across Alameda County.

- e. Host regular meetings with all the awarded bidders and CHIP Liaisons **(See Appendix D)** to support coordinated CHIP implementation. The meetings will involve joint program planning, activity coordination, information sharing for programs, evaluation activities, celebrations, and course corrections as needed.

\* Expenses associated with ACPHD CHIP-led activities described in items a – e should not be included in the respondent's proposed budget.

## **2. CHIP Contract Partners' (awarded bidders') Roles and Responsibilities**

ACPHD requires CHIP Partners to implement strategies that share power, leverage local expertise, and build community trust. Partners must center residents' experiences and knowledge throughout CHIP implementation and contribute to building sustained capacity and cross-sector investment in long-term solutions for individuals, families, and neighborhoods.

ACPHD's CHIP Partners (awarded bidders) will leverage their organizational resources, staff capacity, community relationships, and access to data to support CHIP implementation. Each CHIP Partner (awarded bidder) will identify and commit to advancing one indicator under **one CHIP priority area**—Access to Care, **or** Promoting Economic Opportunity, **or** Promoting Peaceful Families and Communities —using their existing programs to advance CHIP implementation.

The Awarded Bidders should use the pre-determined CHIP priority health indicator to refine existing programs and activities to advance CHIP implementation. Each CHIP priority has a pre-defined set of health indicators that meet specific parameters, including reliability, accessibility, and the ability to disaggregate across at least one demographic marker **(See Appendix C)**.

The Awarded Bidder's deliverables are to advance Alameda County's CHIP through:

a. Direct support for ACPHD-led Implementation Activities

- (1) Coordinate with ACPHD to serve as a community-based co-lead for a CHIP priority.
- (2) Co-convene and provide substantial leadership for at least one cross-sector partnership that supports CHIP implementation. Substantial leadership goes beyond symbolic or supportive roles; it reflects meaningful involvement in planning, implementation, problem-solving, and course correction, with a clear expectation that the Partners' actions advance CHIP implementation.
- (3) Coordinate with and build a working partnership with ACPHD's other winning bidders to leverage the power and impact of the Public Health Department, an academic institution, and community-based organizations focused on improving population-level health outcomes.

b. CHIP Partner Implementation Activities

- (1) Select one CHIP Priority
- (2) Identify a set of stakeholders (for example, residents, community-based organizational leaders, elected officials, academicians, or business leaders) – that are not current ACPHD partners – to co-convene regularly to increase understanding and support for CHIP implementation.
- (3) Support implementation of CHIP-related programs and activities led by at least one other organization or academic institution.

**3. Liaison to ACPHD (awarded bidders)**

ACPHD CHIP Partners (awarded bidders) shall each assign one (1) full-time equivalent (FTE) staff member to serve as a dedicated ACPHD Liaison (**see Appendix D**). The Liaison is selected in partnership with ACPHD and is a full-time employee of the bidder. The Liaison will function as the primary point of contact, working closely with ACPHD staff to support CHIP implementation.

The Liaison to ACPHD plays a crucial role in advancing the implementation of the Community Health Improvement Plan (CHIP) by serving as the primary point of contact between the Alameda County Public Health Department (ACPHD) and its bidders. By maintaining consistent and direct communication, the Liaison ensures smooth information flow, clarifies expectations, and promptly addresses any questions or concerns. Working closely with ACPHD staff, the Liaison translates CHIP goals, priorities, and requirements into clear, actionable guidance for bidders to achieve the agreed-upon deliverables.

In collaboration with ACPHD's staff, the Liaison provides continuity and stability across the CHIP implementation lifecycle. As implementation evolves, the Liaison helps preserve the Bidder's institutional knowledge, track progress, and ensure that commitments remain aligned with approved scopes of work and evaluation expectations. Overall, the Liaison is essential to translating strategic intent into coordinated action and to ensure that community-based CHIP implementation activities remain responsive, cohesive, and results-driven.

#### **4. Data Collection, Reporting and Evaluation**

ACPHD has developed a CHIP implementation Evaluation Framework and Logic Model to promote accountability and guide continuous quality improvement. The Logic Model describes how ACPHD and selected bidders will move from coordinated activities such as cross-sector collaboration, community engagement, and data-informed program refinement to short-term, mid-term, and long-term outcomes aligned with CHIP priorities. The Logic Model outlines the expected progression from early alignment and implementation quality to improved access and coordination, and ultimately to sustained systems change and contribution to CHIP priority indicators.

The Evaluation Framework outlines how ACPHD plans to assess CHIP implementation progress over time. It identifies the key areas ACPHD will examine, such as implementation quality, community engagement, reach, contribution to CHIP indicators, and sustainability, and describes how both quantitative and qualitative data will be used to understand what is working, what needs adjustment, and how CHIP activities contribute to broader community health goals. Bidders are strongly encouraged to review

the full CHIP Evaluation Framework and Logic Model (**See Appendix B**).

Data collection, reporting, and evaluation are essential to effective CHIP implementation because it ensures the plan is responsive to stakeholder input, accountable for agreed-upon strategies, and drives improvement. The bidder will:

- a. Collect, manage, and submit data related to agreed-upon health improvement indicators, programming, and performance measures.
- b. Ensure timely, accurate, and regular delivery of required quarterly data and reports to ACPHD, outlining when and how data will be submitted, when and how reports will be delivered, with a description of the staff role(s) that are responsible for ensuring compliance.
- c. Participate in data review, learning, and improvement processes coordinated by ACPHD.
- d. Support and regularly contribute to evaluation efforts, including providing qualitative and quantitative information, and
- e. Create and refine success stories; capture and share lessons learned; translate and disseminate materials into appropriate languages; and acknowledge the County on print and electronic materials and adhere to County guidelines on the usage of County logos.

C. BACKGROUND

Alameda County's CHIP priorities were identified through an extensive, community-informed health assessment. The Community Health Assessment (CHA) (**see Appendix F**) process engaged almost 500 residents and other stakeholders from across the county. The assessment findings are consistent with what is known about how social determinants can dictate individuals' and communities' health. Specifically, safe neighborhood conditions, well-maintained affordable housing, the availability of living-wage employment, access to high-quality education and food, and culturally relevant health care can result in longer and healthier lives.

The Community Health Assessment (CHA) findings were used to guide a prioritization process to identify Alameda County's health improvement areas. Three priority areas for community health improvement were identified, including **Access to Care**, **Promoting**

**Economic Opportunity**, and **Promoting Peaceful Families and Communities**, and are defined as:

1. **Access to Care**  
Health, dental, and behavioral health care access and delivery that is high quality, comprehensive, affordable, and culturally and linguistically appropriate.
2. **Promoting Economic Opportunity**  
Economic security and opportunity that support the ability of all residents to be able to pay for basic needs, build wealth, and strengthen community resilience.
3. **Promoting Peaceful Families and Communities**  
Ensuring neighborhood safety through violence prevention and promoting community resilience in the face of disasters and emergencies.

Bidders with the following characteristics and existing programs are the best strategic fit for CHIP partnership. The shared characteristics include:

1. Organizations and accredited academic institutions with a demonstrated track record in the last five years (5), including at least three (3) consecutive years of implementation of proposed services with people who live or work in Alameda County.
2. Organizations and accredited academic institutions must demonstrate cross-sector partnership as a core part of their operations. Bidders are required to show evidence of active collaboration, including convenings with at least one organization that serves a different primary population. Acceptable documentation may include written agreements, memoranda of understanding (MOUs), or contracts.
3. Organizations and accredited academic institutions with the existing internal infrastructure and capacity to regularly collect and analyze data.
4. Organizations and academic institutions that clearly articulate how their existing work can contribute to population-level health improvement outcomes.
5. Bidders with existing CHIP- aligned programs are the best strategic fit.

### **Access to Care Overview**

Accessible, culturally responsive care is not a preference – it is imperative for meaningful population-level impact because it directly shapes overall health outcomes across a population rather than the well-being of an individual.

Community-based organizations and accredited academic institutions (bidders) who have existing, effective, and established outreach strategies linking populations to preventative behavioral and physical health services will be the best strategic fit. Bidders should have demonstrated expertise in linguistically and culturally appropriate health promotion messaging. An existing programmatic or contractual linkage with Alameda County's public sector and/or community-based safety-net organizations is preferred but not required.

### **Access To Care Indicators**

1. **Increase the proportion of adolescents who have had a preventative health care visit in the past 12 months.** Adolescents are typically healthier than at any other point in their lives and have limited interaction with the healthcare system unless something is wrong. This stage of life is a critical upstream window for shaping long-term health behaviors and identifying emerging risks. Preventative visits during adolescents can create familiarity with the system and contribute to lifelong patterns of seeking care. This can change the trajectory of downstream poor health outcomes as adolescents move into young adulthood.

Both traditional and non-traditional prevention approaches can harness adolescents' need for belonging. This can be enhanced through face-to-face interactions and social media, allowing for the delivery of culturally relevant health education campaigns. These campaigns should go beyond simply conveying messages; they should also aim to create supportive environments where adolescents, along with their friends, families, and communities, can thrive.

2. **Promote healthier lifestyles amongst populations with an elevated risk for chronic disease and measure the outcome.** Focusing health promotion strategies on populations with an elevated risk for chronic disease is one of the most effective ways to improve health outcomes. Populations with higher risks—due to factors like socioeconomic status, environment, or limited access to high-quality care—are more likely to develop conditions such as diabetes, heart disease, and hypertension. Focused interventions with these populations can reduce the incidence of poor health outcomes. By directing health promotion efforts toward specific populations, gaps can be closed, and overall health outcomes can improve.

### **Promoting Economic Opportunity Overview**

Education and health are closely connected in ways that shape long-term well-being. As people attain higher levels of education, they often gain greater access to stable

income, resources, and opportunities that support healthier lives. In this way, education serves as a key pathway linking economic stability, wealth-building, and improved health outcomes over time.

Accredited academic institutions (bidders), including community colleges and universities that are the best strategic fit for CHIP partnership will have existing public health degree programs, and a long-standing history of recruiting students from underserved communities; a history of undergraduate and graduate internship, fellowship, or residency programs; and a history of collaborating with other entities to conduct and publish research associated with public health theory and practice.

### **Promoting Economic Opportunity Indicators**

1. **Improve educational attainment.** Higher education is associated with better health outcomes, greater understanding of care systems, and higher wages – a strong predictor of economic stability. Economic stability creates conditions in which exposure to social and environmental risks can be reduced. Educational attainment has intergenerational effects: parents and guardians with higher levels of education and greater access to resources can create healthier conditions for their children and families. This can contribute to a cycle in which improved health and educational outcomes are reinforced across generations and link to the social and environmental conditions essential for healthier communities. Community and academic research play a critical role in strengthening this cycle by generating evidence that reflects both lived experience and scientific rigor. Academic research provides the analytical frameworks and data needed to understand broad patterns and outcomes, while community-based research ensures that local knowledge, cultural context, and community priorities are centered in the design and application of solutions.
2. **Reduce the proportion of adolescents and young adults who are not in school or working.** School and work attachment addresses social and economic risk factors simultaneously and serves as a protective factor, resulting in better health outcomes. Young people who are connected to school and engaged in meaningful work are less likely to experience poor behavioral health outcomes such as depression, feelings of isolation, and substance misuse.

Attachment to school and work is best facilitated through intentional engagement and re-engagement pathways that create accessible, supportive on ramps. These connections are strengthened by culturally responsive practices, positive learning and workplace environments, and opportunities for skill-building and career development. Reinforcing these conditions promotes positive youth development, educational attainment, and workforce readiness.

When sustained attachment to school and employment is achieved, young people are more likely to matriculate, graduate, and secure stable, higher-wage employment - contributing to economic stability, the strongest predictor of improved health outcomes. Reducing disconnection from both school and work enhances community health by strengthening protective factors, reducing risk factors, and supporting healthier individuals and more resilient communities. When systems effectively support ongoing attachment to both education and work, young people are more likely to matriculate, graduate, and access stable, higher-wage employment. This shared investment contributes to economic stability, one of the strongest predictors of long-term health outcomes.

### **Promoting Peaceful Families and Communities Overview**

Peace within families and communities is essential for improving overall population outcomes. Factors like safety, stability, social connections, and a sense of belonging influence mental health and the well-being of the community.

Community-based organizations (bidders) that are the best strategic fit for CHIP partnership will offer year-round programs that engage families with children under the age of 10. These programs should focus on creating joyful experiences, enhancing social connections, fostering school attachment, and building a sense of belonging among families. Additionally, these organizations should have a proven track record of collaborating with children and their families to share community stories through various means, including books, theater, and video.

### **Promoting Peaceful Families Communities Indicators**

- 1. Promote positive early childhood development, including positive parenting and violence-free homes.** Experiencing joy and happiness are important ingredients for better health outcomes. When families can play together, mental health improves, resilience is strengthened, and belonging takes hold. Feelings of connectedness and belonging are strong predictors of improved health – when a safe, protective space is created for families, the impact reverberates throughout individuals, families, and their communities. This is further amplified when caregivers, parents, guardians, and their children integrate storytelling into play. Whether it is visual or spoken, storytelling translates individual experiences into a community context. Stories record and share experiences, illuminate life lessons, and reveal similarities rather than differences, helping to foster a collective community identity that feels safe, supportive, and joyful.
- 2. Reduce chronic school absence among early adolescents.** In general, chronic absenteeism begins in middle school, making it imperative to deploy upstream actions before kindergarten that continue through grade 5 to foster school

attachment. When early adolescents are chronically absent, they lose access to critical support, have more exposure to risky behavior, and are more likely to have poorer health outcomes if the detachment persists through middle school. Over the lifespan, school attachment directly correlates to increased economic stability, decreased community violence, and improved health outcomes, contributing to healthier individual, family, and community conditions for all. Strengthening engagement and re-engagement pathways support educational attainment, which is closely linked to economic stability and lifelong health. Addressing chronic absence requires attention to both individual needs and systemic factors, including school climate, relevance of instruction, and access to support.

D. BIDDER QUALIFICATIONS

1. Bidder Minimum Qualifications

- a. Bidder must be regularly and continuously engaged in the business of providing programming that advances Alameda County's Community Health Improvement (CHIP) implementation for at least five (5) years, including (3) consecutive years which must be clearly stated or demonstrated in the bid response.
- b. Bidder must be a business entity registered with the California Secretary of State, such as a corporation, limited liability company, limited partnership, local health jurisdiction, or nonprofit corporation, including without limitation a 501(c)(3) or an accredited academic institution.
- c. Bidder must possess all permits, licenses, and professional credentials necessary to supply products and perform services specified under this RFP. Unless noted otherwise in the RFP, for example the item(s) stated above, including any Addendum, Bidder is not required to submit copies or verification of the permits, licenses and credentials; however, Bidder must provide such proof if requested by County.
- d. **Access to Care Bidders** are community-based organizations or accredited academic institutions that have effective and established outreach strategies that link populations to behavioral and physical health care services with an emphasis on primary prevention.
- e. **Promoting Economic Opportunity Bidders** are an accredited academic institution, including community colleges and universities that have public health degree programs.

- f. **Promoting Peaceful Families and Communities Bidders** are community-based organizations that have year-round programming that regularly engages families with children under age 10.

E. SPECIFIC REQUIREMENTS

Bidders shall have the cultural and linguistic competency required to successfully implement proposed services. This competency should be reflected at all levels of an organization, including its leadership composition, staffing patterns, and hiring practices. Cultural competency spans not just race/ethnicity and language capacity but should include an understanding of and ability to reflect clients' shared experience, and the unique experiences of community members as they relate to gender and sexual orientation, race, age, exposure to trauma, immigration experience, mental health and physical health status, socioeconomic status, disabilities, and other risk and protective factors.

The Bidders existing work must align with the Community Health Improvement priority selected for the bid response. The bidder must have a population level approach that leverages its existing programs, partnerships, and data collection infrastructure. The bidders existing infrastructure for data collection and analysis must link to continuous improvement and decision making.

F. DELIVERABLES / REPORTS

1. Meeting Cadence

On a specified quarterly cadence, and periodically as assigned, the awarded Bidder(s) shall directly report on the progress of activities and identified measures. In alignment with the evaluation framework, data reports will include:

- a. An overview of project implementation activities, partnerships, staffing, data collection efforts, and results. For each activity, reports will include an implementation status of either not started, planning, started, complete, or not applicable.
- b. A program participant profile includes demographic information for age, race or ethnicity, gender, educational attainment, and zip code.

Reports may include using the Results-Based Accountability and evaluation frameworks to track and report the effectiveness of CHIP implementation impact on the organizations, communities, and individuals served. The awarded Bidders will be required to deliver regular progress reports using County-provided templates to reflect achievements and challenges in service delivery for the purpose of ongoing process improvement. Additionally, the awarded Bidder

Liaisons will be required to attend regular CHIP Partners (Awarded bidders) meetings with ACPHD staff to discuss progress and activities.

G. BIDDERS CONFERENCE(S)

1. The Bidders Conference(s) attendance is mandatory either online or in-person. The Bidders Conference(s) held on the date(s) specified in the Calendar of Events will have online conference capabilities for remote participation. Bidders can opt to participate via a computer with a stable internet connection (the recommended Bandwidth is 512Kbps) at:

<b>ONLINE BIDDERS' CONFERENCE INFORMATION</b>
<p style="text-align: center;"><b>BIDDERS' CONFERENCE #1</b> <b>Time: 3:00 pm - 4:00 pm (PDT)</b> <b>Join Zoom Meeting</b> <a href="https://us06web.zoom.us/j/83377575264?pwd=MXsdniHT2EMOSMKw938Mu4XYFYbm5i.1">https://us06web.zoom.us/j/83377575264?pwd=MXsdniHT2EMOSMKw938Mu4XYFYbm5i.1</a> Meeting ID: 833 7757 5264 Passcode: 064840 <b>One tap mobile</b> +1408-961-3927,,83377575264#,,,,*064840# US +1408-961-3928,,83377575264#,,,,*064840# US</p>
<p style="text-align: center;"><b>BIDDERS' CONFERENCE #2</b> <b>Time: 1:30 pm - 2:30 pm (PDT)</b> <b>Join Zoom Meeting</b> <a href="https://us06web.zoom.us/j/81863022594?pwd=7weJTIGiQo4PNzcTVYCdVPBoP1GLPe.1">https://us06web.zoom.us/j/81863022594?pwd=7weJTIGiQo4PNzcTVYCdVPBoP1GLPe.1</a> Meeting ID: 818 6302 2594 Passcode: 903243 <b>One tap mobile</b> +1408-961-3927,,81863022594#,,,,*903243# US +1408-961-3928,,81863022594#,,,,*903243# US</p>
<b>IN-PERSON BIDDERS' CONFERENCE LOCATION</b>
<p style="text-align: center;">Alameda County Public Health Department Address: 1100 San Leandro Blvd. San Leandro, CA 94577 Redwood Room, 1<sup>st</sup> Floor Conference Center</p>

2. Information regarding the RFP will be presented during the conference(s). To get the best experience, the County recommends that Bidders who participate

remotely use equipment with audio output such as speakers, headsets, or a telephone. Bidders may also attend this conference in person.

3. Bidders Conference(s) will be held to:
  - a. Provide an opportunity for Bidders to request clarification on this RFP and ask specific questions about the project, goods, and services.
  - b. Provide the County with an opportunity to receive feedback related to this RFP.
4. The Bidders Conference(s) Attendees List will be released in a separate document.
5. Written questions submitted by the stated deadline will be addressed in a posted RFP Questions and Answers (Q&A) following the Bidders Conference(s). Should there be a need to amend or revise the RFP, an Addendum will be issued. Any verbal statements, including at any Bidders Conference(s) are not binding. Only the written documents will be binding.
6. Questions regarding these specifications, terms, and conditions are to be submitted in writing through the "Question & Answer" tab of this project in the [County of Alameda Procurement Portal](#) by 5:00 p.m. on the date specified in the Calendar of Events.
7. Vendors who attend the Bidders Conference(s) will be added to the Vendor Bid List.
8. Attendance at one of the Bidders Conference(s) is mandatory. Proposals received from the Bidders who do not attend the Mandatory Bidders Conference(s) will be disqualified.

## II. COUNTY PROCEDURES, TERMS, AND CONDITIONS

### H. EVALUATION CRITERIA / SELECTION COMMITTEE

1. **Initial Evaluation (Completeness of Response and Debarment and Suspension).** All proposals will first be reviewed to determine if they pass the initial Evaluation Criteria (Section A), which are determined on a pass/fail basis.
2. **Evaluation by County Selection Committee.** All proposals that have passed the initial Evaluation Criteria will be evaluated by a County Selection Committee (CSC). The CSC may be composed of County staff and other parties that may have expertise or experience related to the goods or services that are being procured. The CSC will score the proposals according to the Evaluation Criteria set forth in this RFP. Other than the initial pass/fail Evaluation Criteria, the

evaluation of the proposals will be within the sole judgment and discretion of the CSC.

3. **Unrealistic Bids.** Bidders should bear in mind that any proposal that is unrealistic in terms of technical or schedule commitments or unrealistically high or low in cost may be deemed reflective of an inherent lack of technical knowledge or indicative of a failure to comprehend the complexity and risk of the County's requirements as set forth in this RFP.
4. **Price Discrepancy.** In the case of a discrepancy between the unit price and an extension, the unit price will be used for evaluation purposes.
5. **Evaluation Criteria Descriptions.** The items listed in the Evaluation Criteria should be considered as minimum requirements. All information contained in a proposal and presented in vendor interviews (if there are interviews) will be considered during the evaluation process and included in scoring within the appropriate Evaluation Criteria.
6. **Evaluation Scores.** Proposals will be evaluated and scored on the zero to five-point scale within each Evaluation Criteria below. Scores for all Evaluation Criteria (see the section below) will then be added, according to their assigned weight (below), to arrive at a weighted score for each proposal. A proposal with a higher-weighted total will be deemed of higher quality than a proposal with a lesser-weighted total.
7. **Shortlist Process.** The evaluation process may include a two-stage approach including a preliminary evaluation of the written proposal and preliminary scoring to develop a shortlist of Bidders that will continue to the final stage of optional vendor interview and reference checks. The preliminary scoring will be based on the total points, excluding any points allocated to references and optional vendor interview. The top five (5) Bidders receiving the highest preliminary scores may advance to the next evaluation phase. All other Bidders will be deemed eliminated from the process. All Bidders will be notified of the shortlist participants; however, the preliminary scores at that time will not be communicated to Bidders.
8. **Reference Checks.** The County reserves the right to conduct reference check(s) on all Bidders who submitted a bid proposal. The CSC will then score the reference check(s), as identified in the Evaluation Criteria below, which will then be included in the final score.
9. **Optional Vendor Interviews.** The County may, in its sole discretion, conduct vendor interviews. Should the County opt to conduct a vendor interview, the interview may include responding to standard and specific questions from the CSC regarding the Bidders' proposal. Whether or not a shortlist process is used,

the score of any evaluation criterion below may be revised or informed based on the vendor interview.

10. **Final Score.** The final maximum score for any procurement is 500 points. Proposals will be ranked by their final scores.
  - a. *Without Vendor Interview.* In procurements where there are no vendor interviews, the score received by the evaluation of the written proposal with the references score added will be the final score.
  - b. *With Vendor Interview.* In procurements where there are vendor interviews, the CSC will consider the interview and may adjust the scores received by the evaluation of the written proposal which, with the reference scores added, will be the final score.
  
11. **Contact During Evaluation Process.** All contact during the evaluation phase must be through the Alameda County Public Health Department, Health Promotion, Community Partnership, and Procurement only at [acphdprocurements@acgov.org](mailto:acphdprocurements@acgov.org). Bidders must neither contact nor lobby CSC during the evaluation process. Attempts by Bidders to contact and/or influence members of the CSC may result in disqualification of Bidders.
  
12. **Determining Award.** As a result of this RFP, the County intends to award a contract to the highest-ranked responsible Bidder(s), as determined by the combined weight of the Evaluation Criteria, whose response conforms to the RFP and whose bid presents the greatest value to the County considering all Evaluation Criteria. The combined weight of the Evaluation Criteria is greater in importance than the cost in determining the best value to the County. The County may award a contract of higher qualitative competence over the lowest priced response.
  
13. The zero to five-point scale range is defined as follows:

Score	Rating	Description
0	Not Acceptable	Non-responsive, fails to meet RFP specifications. The approach has no probability of success. If the unmet specification is a mandatory requirement, this score may result in the disqualification of the proposal.
1	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving objectives per RFP.
2	Fair	Has a reasonable probability of success; however, some objectives may not be met.

3	Average	Acceptable and likely to achieve all objectives in a reasonable fashion per RFP specification. This will be the baseline score for each item with adjustments based on the interpretation of the proposal by CSC.
4	Above Average / Good	Better than that which is average or expected as the norm. Excellent probability of success in achieving all objectives of the RFP requirements and expectations.
5	Excellent / Exceptional	Exceeds expectations, is very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success in achieving all objectives and meeting RFP specifications.

14. The Evaluation Criteria and their respective weights are as follows:

<i>Criteria</i>	<i>Description</i>	<i>Weight</i>
A1.	<b>Completeness of Response:</b> Responses to this RFP must be complete. Responses must address all the requirements identified within this RFP and all related documents, including any Addenda. Failure to meet the Bidder Minimum Qualifications may also be considered an incomplete response and may result in the disqualification of the Bidder.	Pass/Fail
A2.	<b>Debarment and Suspension:</b> Bidders, its principal, and named subcontractors are not identified on the list of Federally debarred, suspended, or other excluded parties located at <a href="http://www.sam.gov/SAM">www.sam.gov/SAM</a> .	Pass/Fail
A3.	<b>Mandatory Bidders Conference(s)</b> Online or in-person attendance is MANDATORY for potential Bidders. Proposals received from Bidders who do not attend the Mandatory Bidders Conference will be disqualified.	Pass/Fail

B.	<p><b>Relevant Experience:</b> Proposals will be evaluated, including considering the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> <li>1. How much direct experience does the Bidder have working on the selected CHIP Priority area?</li> <li>2. How much experience does the Bidder have implementing population-level strategies?</li> <li>3. How well did the Bidder describe the established systems used for data collection and analysis?</li> </ol>	25 Points
C.	<p><b>Understanding the Project Need:</b> Proposals will be evaluated considering the RFP specifications and the questions below:</p> <p><b>All Bidders</b></p> <ol style="list-style-type: none"> <li>1. How well has the Bidder demonstrated a thorough understanding of the role of ACPHD and the Community Health Improvement Plan (CHIP)?</li> <li>2. How well has the Bidder demonstrated a thorough understanding of the purpose and scope of the project?</li> <li>3. How well has the Bidder identified pertinent issues and potential problems related to the project?</li> <li>4. How well has the Bidder demonstrated that it understands the County’s schedule and can meet it?</li> <li>5. How well has the Bidder demonstrated that it understands the deliverables the County expects it to provide?</li> </ol>	20 Points
D.	<p><b>Description of Proposed Services:</b> Proposals will be evaluated considering the RFP specifications and the questions below:</p> <p><b>Access to Care</b></p> <ol style="list-style-type: none"> <li>1. How well did the Bidder demonstrate success with reaching populations that are not connected to care?</li> <li>2. How well has the Bidder evidenced active, functional partnerships with providers or systems of care?</li> <li>3. How well has the Bidder demonstrated understanding of the importance of culturally Relevant communication?</li> </ol>	20 Points

	<p>4. How well has the Bidder’s existing programs leveraged peer influence, the sense of belonging, or social networks that shape health behaviors.</p> <p>5. How well has the Bidder described the existing programmatic or contractual linkage with Alameda County’s public sector or community-based safety net (if applicable)</p> <p><b>Promoting Peaceful Families and Communities</b></p> <p>1. How well has the Bidder applied strategies that are family-centered and inclusive of children, their parents, and caregivers?</p> <p>2. How well has the Bidder demonstrated an understanding of how storytelling builds connections and belonging?</p> <p>3. How well has the Bidder demonstrated an understanding of school attachment as a protective factor?</p> <p>4. How well do the Bidder’s existing programs engage families and their children aged 10 and under in activities that foster joy, social cohesion, and a sense of belonging with other families?</p> <p><b>Promoting Economic Opportunity</b></p> <p>1. How well are the Bidder’s existing programs accessible and relevant to diverse populations and how does the program retain and support students or participants from underserved communities?</p> <p>2. How well does the Bidder’s existing programs, internships, fellowships, residencies, or workforce pathways advance improved population health outcomes?</p> <p>3. How well does the Bidder’s existing strategies (re)engage youth into education and workforce pathways?</p> <p>4. How well has the Bidder demonstrated their experience of collaborating with other entities to conduct and publish research related to public health theory and practice.</p> <p>5. How well has the Bidder articulated the role of community-based and academic research in population health approaches?</p>	
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E.	<p><b>Implementation Plan and Schedule:</b> Evaluation will include the likelihood that Bidder’s implementation plan and schedule will meet the County’s schedule and is reasonable. Identification and planning for mitigation of risks that Bidder believes may adversely affect any portion of the County’s schedule may be considered.</p> <ol style="list-style-type: none"> <li>1. A timeline of project goals, measurable outcomes, and benchmark activities related to the provision of required services and the key personnel assigned to each.</li> <li>2. The ideal Implementation Plan and Schedule will provide a clear picture of what the County can expect during the contract term and in preparing to start the contract. Bidders should consider the information and questions contained in the Evaluation Criteria and Specific Requirements in preparing the Implementation Plan and Schedule.</li> </ol>	10 Points
F.	<p><b>Methodology:</b> Proposals will be evaluated considering the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> <li>1. How well does the methodology depict a logical approach to fulfilling the requirements of the RFP?</li> <li>2. How well does the methodology match and contribute to achieving the objectives set out in the RFP?</li> <li>3. How well does the methodology interface with the County’s schedule?</li> </ol>	5 Points
G.	<p><b>Budget Justification, Fiscal Practice, and Budget Form</b> Proposals will be evaluated against the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> <li>1. How well does Bidder’s cost capture all activities and staff needed to meet the services requested?</li> <li>2. How well does the Bidder allocate staff and resources?</li> <li>3. How well does the Budget Justification detail how Bidder arrived at particular calculations?</li> <li>4. Is the proposed cost appropriate for the nature of the services to be provided?</li> </ol>	5 Points

	<p>5. How clear, realistic, and reasonable are costs in relation to the services provided and the number of clients to be served?</p> <p>6. How well does the Bidder describe its fiscal oversight and management practices?</p> <p>7. How well do staff salaries reflect local costs of living?</p>	
H.	<p><b>Cost:</b> The points for Cost will be computed by dividing the amount of the lowest responsive and responsible bid received by each Bidder's total proposed cost.</p> <p>Cost evaluation points may be adjusted by considering:</p> <p>1. Reasonableness (i.e., how well does the proposed pricing accurately reflect the Bidder's effort to meet requirements and objectives?).</p> <p>2. Realism (i.e., is the proposed cost appropriate for the nature of the products and/or services to be provided? Is the price affordable to the County, including if costs exceed any budget contained in the RFP?).</p>	15 Points
I.	<p><b>References (See Exhibit A – Bid Response Packet)</b> If a shortlist process is used for a solicitation, references are only performed on the shortlist vendors, and the score is not included in the preliminary shortlist score.</p>	Pass/Fail
J.	<p><b>Vendor Interview</b> Should the County opt to conduct a vendor interview, the interview may include responding to standard and specific questions from the CSC regarding the Bidder's proposal. Whether or not a shortlist process is used, the scores of any evaluation criterion above may be revised or informed based on the vendor interview.</p>	Vendor Interview may be used to revise / inform scores of criteria above

I. CONTRACT EVALUATION AND ASSESSMENT

1. During the initial 120-day period of any contract awarded, the County may review the proposal, the contract, any goods or services provided, and/or meet with the Contractor to identify any issues or potential problems.
2. The County reserves the right to determine, at its sole discretion, whether:

- a. The Contractor has complied with all terms of this RFP and the contract;  
and
  - b. Any problems or potential problems with the proposed goods and/or services were evidenced, which makes it unlikely (even with possible modifications) that such goods and/or services have met or will meet the County requirements.
3. If, as a result of such determination, the County concludes that it is not satisfied with the Contractor's performance under any awarded contract and/or Contractor's goods and services as contracted therein, the Contractor may be notified that the contract is being terminated. The Contractor must be responsible for returning County facilities to their original state at no charge to the County. The County will have the right to invite the next qualified Bidder(s) to enter into a contract. The County also reserves the right to re-bid this project if it is determined to be in its best interest to do so. The County's right to go to the next qualified Bidder(s) and/or rebid is not limited by the award of a contract or the 120-day period.

J. NOTICE OF INTENT TO AWARD

1. At the conclusion of the RFP response evaluation period, all Bidders will be notified in writing by email or US Postal Service mail of the contract award recommendation, if any, by the Board of Supervisors. The document providing this notification is the Notice of Intent to Award/Non-Award.

The Notice of Intent to Award/Non-Award will provide the following information:

- a. The name(s) of the Bidder(s) being recommended for contract award;  
and
  - b. The names of all other parties that submitted proposals.
2. The submitted proposals will be made available upon request no later than five calendar days before approval of the award and contract is scheduled to be considered by the Board of Supervisors.

K. BID PROTEST / APPEALS PROCESS

The County of Alameda prides itself on the establishment of fair and competitive contracting procedures and the commitment made to follow those procedures. The following is provided in the event that Bidders wish to protest the bid process or appeal the recommendation to award a contract once the Notices of Intent to Award/Non-

Award have been issued. Bid protests submitted prior to issuance of the Notices of Intent to Award/Non-Award will not be accepted by the County.

1. Any bid protest must be submitted in writing by 5:00 p.m. on the SEVENTH (7th) calendar day following the date of issuance of the Notice of Intent to Award/Non-Award, not the date received by the Bidder. The bid protest must be submitted to the office that has been designated for review of protests for this procurement (the Protest Evaluator). For this procurement, the Protest Evaluator is:

Alameda County Health, Public Health Department  
ATTN: Anna Gruver, Family Health Services Division Director  
1100 San Leandro Blvd., San Leandro, CA 94577  
Email: [Anna.Gruver@acgov.org](mailto:Anna.Gruver@acgov.org)

A bid protest received after 5:00 p.m. is considered received as of the next calendar day. A protest received after 5:00 p.m. on the SEVENTH (7th) calendar day following the date of issuance of the Notice of Intent to Award/Non-Award will not be considered under any circumstances by the Protest Evaluator or their designee.

Generally, the County will promptly send an email acknowledging receipt of the protest; it is the responsibility of the protestor to confirm that the protest was timely received.

- a. The bid protest must contain a complete statement of the reasons and facts for the protest.
  - b. The protest must refer to the specific portions of all documents that form the basis for the protest.
  - c. The protest must include the name, address, email address, and telephone number of the person submitting the protest on behalf of the protesting party.
  - d. Alameda County, Public Health Department will send a notification to Bidders if a protest is received.
2. The Protest Evaluator, or their designee, will review and evaluate the protest and issue a written decision. The Protest Evaluator may, at its discretion, do any of the following: investigate the protest, obtain additional information, provide an opportunity to settle the protest by mutual agreement, and/or schedule a meeting(s) with the protesting Bidder and others (as appropriate) to discuss the protest. The decision on the bid protest must be final prior to the Board hearing.

A notification of the decision will be communicated by email and/or US Postal Service mail to the protestor. Notification will be provided to Bidders when a decision has been made on the protest and whether or not the recommendation to the Board of Supervisors in the Notice of Intent to Award/ Non-Award will stand.

3. The decision on the bid protest by the Protest Evaluator may be appealed to the Auditor-Controller's Office of Contract Compliance & Reporting (OCCR) located at 1221 Oak St., Room 249, Oakland, CA 94612, Email: [OCCR@acgov.org](mailto:OCCR@acgov.org), unless the OCCR determines that it has a conflict of interest in which case an alternate will be identified to hear the appeal and all steps to be taken by OCCR will be performed by the alternate. The Bidder whose bid is the subject of the protest, all Bidders affected by the Protest Evaluator's decision on the protest, and the protestor has the right to appeal if they feel the Protest Evaluator's decision is incorrect. All appeals to the Auditor-Controller's OCCR must be in writing and submitted within SEVEN (7) calendar days following the issuance of the decision, not the date the decision is received by the Bidder. An appeal received after 5:00 p.m. is considered received as of the next calendar day. An appeal received after 5:00 p.m. on the SEVENTH (7th) calendar day following the date of issuance of the decision by the Protest Evaluator will not be considered under any circumstances by the Auditor-Controller OCCR or their designee.
  - a. The appeal must specify the decision being appealed and all the facts and circumstances relied upon in support of the appeal.
  - b. In reviewing protest appeals, the OCCR will not re-judge the proposal(s). The appeal to the OCCR must be limited to a review of the procurement process to determine if the contracting department materially erred in following the bid or, if applicable, County contracting policies or other laws and regulations.
  - c. The appeal to the OCCR must be limited to the grounds raised in the original protest and the written decision by the Protest Evaluator. As such, a Bidder is prohibited from stating new grounds for a Bid protest in its appeal.
  - d. The Auditor's Office may overturn the results of a bid process for ethical violations by Procurement staff, County Selection Committee members, subject matter experts, or any other County staff managing or participating in the competitive bid process, regardless of timing or the contents of a bid protest.
  - e. The finding of the Auditor-Controller's OCCR is the final step of the appeal process. A copy of the finding of the Auditor-Controller's OCCR will be furnished to the protestor.

- f. The finding on the appeal must be issued before a recommendation to award the contract is considered and contract awarded by the Board of Supervisors.
4. The procedures and time limits set forth in this section are mandatory and are each Bidder's sole and exclusive remedy in the event of a bid protest. A Bidder's failure to timely complete both the bid protest and appeal procedures will be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these procedures, will constitute a waiver of any right to further pursue the bid protest, including filing a Government Code Claim or legal proceedings.

L. TERM / TERMINATION / RENEWAL

1. The contract term, which may be awarded pursuant to this RFP, will be 1 year.
2. By mutual agreement, any contract, which may be awarded pursuant to this RFP, may be extended for an additional two years.
3. The County has and reserves the right to suspend, terminate or abandon the execution of any work, services and/or providing of goods by the Contractor without cause at any time upon giving the Contractor prior written notice. In the event that the County should abandon, terminate or suspend the Contractor's work, services and/or providing of goods, the Contractor will be entitled to payment for services provided hereunder prior to the effective date of said suspension, termination, or abandonment. The County may terminate the contract at any time for cause without written notice upon a material breach of contract or substandard or unsatisfactory performance by the Contractor. In the event of termination with cause, the County reserves the right to seek any and all damages from the Contractor. In the event of such termination, with or without cause, the County reserves the right to invite the next highest-ranked Bidder to enter into a contract or rebid the project if it is determined to be in its best interest to do so.

M. BRAND NAMES AND APPROVED EQUIVALENTS

1. Any references in this RFP, including Addendum and other documents, to manufacturers' trade names, brand names, and/or catalog numbers are intended to be descriptive but not restrictive unless otherwise stated and are intended to indicate the quality level desired. Unless otherwise noted, Bidders may offer any equivalent product that meets or exceeds the specifications; however, if the County, in its sole discretion, determines the product proposed is not equivalent, the Bid may be disqualified, or a lower score awarded by the CSC. Bids based on equivalent products must:

- a. Clearly describe the alternate offered and indicate how it differs from the product specified; and
  - b. Include complete descriptive literature and/or specifications as PDF attachments to the online bid submission as proof that the proposed alternate will be equal to or better than the product named in this RFP.
2. The County reserves the right to be the sole judge of what is equal and acceptable. It may require Bidders to provide additional information and/or samples or disqualify the bid proposal.
  3. If Bidders do not specify otherwise, it is understood that the referenced brand will be supplied.

N. QUANTITIES

Quantities listed herein are estimates and are not to be construed as a commitment. No minimum or maximum is guaranteed or implied.

O. PRICING

1. All pricing as quoted will not increase, but except as noted below, remain fixed and firm for the term of any contract that may be awarded as a result of this RFP.
2. Unless otherwise stated, Bidder agrees that, in the event of a price decline, the benefit of such a lower price will be extended to the County.
3. Reasonable price increases or decreases for subsequent contract terms may be negotiated between Contractor and County after completion of the initial term.
4. All prices quoted must be in United States dollars.
5. Price quotes must include any and all payment incentives available to the County.
6. In the evaluation of cost, if applicable, it will be assumed that the unit price quoted is correct in the case of a discrepancy between the unit price and an extension, and the Bidder must honor the unit price quoted.
7. Federal and State minimum wage laws apply. The County has no requirements for living wages. The County is not imposing any additional requirements regarding wages.

P. AWARD

1. Most Responsive and Responsible Bidder(s)
  - a. The award will be made to the highest-ranked Bidder(s) who meet the requirements of these specifications, terms, and conditions.
  - b. Awards may also be made to the subsequent highest ranked Bidder(s) who will be called in order should the County need to contract with another Bidder(s).
  - c. An award will be recommended for the Bidder(s) that submitted the proposal(s) that best serves the overall interests of the County by attaining the highest overall point score. The award may not necessarily be made to the Bidder(s) with the lowest price.
2. **Federal Contract Provisions:** Funds used for payment of contract(s) awarded from this procurement may be from, or subject to reimbursement, by state and/or federal funds. Some of these funding sources require additional contractual obligations. Bidder must agree to federal contracting terms and conditions, that supplement the County's Standard Services Contract General Terms and Conditions which are attached as hereto as **Exhibit B, ADDITIONAL CONTRACT PROVISIONS – FEDERAL PROVISION**. The successful Bidder(s) must meet federal requirements and agree to the terms including, but not limited to, meeting all contracting requirements as set forth in 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II.
3. County Rights
  - a. The County reserves the right to reject any or all responses that materially differ from any terms contained in this RFP, including Exhibits and any Addendums, to waive informalities and minor irregularities in responses received, and to provide an opportunity for Bidders to correct minor and immaterial errors contained in their submissions. The decision as to what constitutes a minor irregularity will be made solely at the discretion of the County.
  - b. Any bid proposals that contain false or misleading information may be disqualified by the County.
  - c. The County reserves the right to award to a single or multiple Contractors.
  - d. The County reserves the right to conduct additional procurements for the same or similar goods and/or services or to award to additional

contract(s), including to other Bidder(s), during the term of the contract if it determines that additional Contractors are needed to supplement goods and/or services being provided.

- e. The County has the right to decline to award this contract or any part thereof for any reason.

4. Procedures

- a. Board approval to award a contract is required.
- b. A contract must be fully executed by the recommended awardee and the County prior to any services and goods being provided or work being performed.
- c. The County uses its Standard Services Agreement terms and conditions for purchases and services. Any terms that are not acceptable to a Bidder must be identified on the [Exceptions and Clarifications](#) form in Exhibit A - Bid Response Packet. Bidder may access a copy of the Standard Services Agreement template at:

[Alameda County Federal Standard Services Agreement Template](#)

<https://acrobat.adobe.com/id/urn:aaid:sc:va6c2:0bab1cfb-1652-4062-929d-948eeb9e37f1>

The template contains minimal standard language and specific contract terms, including the scope of services that may be drafted and negotiated based on this RFP and the bid proposal(s). As noted above, **Exhibit B, [ADDITIONAL CONTRACT PROVISIONS – FEDERAL PROVISION](#)**, will be part of the contract.

- d. The RFP specifications, terms, conditions, Exhibits, RFP Addenda, and Bidder's proposal may be incorporated into and made a part of any contract that may be awarded as a result of this RFP.

Q. METHOD OF ORDERING

1. A written Purchase Order (PO) will be issued after an executed contract and Board approval. If there is any conflict in terms of any PO and the executed contract, the contract will be controlled, even if a PO is issued later. Payment cannot be made to any Contractor until a PO is issued.
2. POs and payments for goods and/or services will be issued only in the name of the Contractor, as identified on the contract.

3. The Contractor must adapt to changes to the method of ordering procedures as required by the County during the term of the contract.
4. Any change orders must be agreed upon in writing by Contractor and County and issued as needed by County.

R. INVOICING

1. Contractor must invoice the requesting department, unless otherwise directed by County, upon satisfactory receipt of goods and/or performance of services.
2. County will use reasonable efforts to make payment within 30 days following receipt and review of invoice and complete satisfactory receipt of goods and/or performance of services.
3. County will notify the Contractor of any adjustments or corrections that must be made to receive payment on an invoice.
4. Invoices submitted by the Contractor must contain the County PO number, invoice number, remit to address, itemized goods and/or services description, and price as quoted and must be accompanied by an acceptable proof of delivery and any other information requested by the County.
5. Contractors must utilize a standardized invoice format upon request.
6. Invoices must be issued by, and payments made to, the Contractor who is awarded a contract.
7. The County will pay the Contractor, after receipt and approval of an invoice, monthly or as agreed upon, not to exceed the total contract amount. The County will not pay for goods and/or services in advance.
8. In the event the Contractor's performance and/or deliverable goods have been deemed unsatisfactory by a review committee, the County reserves the right to withhold future payments until the performance and/or deliverable goods are deemed satisfactory.

S. ACCOUNT MANAGER / SUPPORT STAFF

1. The Contractor must provide dedicated support staff to be the primary contact for all issues regarding the response to this RFP and any contract which may arise pursuant to this RFP.
2. Contractor must also provide adequate, competent support staff that will be able to service the County during normal working hours, Monday through Friday, or as otherwise identified in this RFP. Such representative(s) must be

knowledgeable about the contract, products, and/or services offered and able to identify and resolve quickly any issues, including but not limited to order and invoicing problems.

3. Contractor must provide a dedicated, competent account manager who will be responsible for the County account/contract and receive all orders. Contractor account manager must be familiar with County requirements and standards and work with the department to ensure that established standards are adhered to. This includes keeping the County Contract Administrator informed of department requests as needed.

### III. **INSTRUCTIONS TO BIDDERS**

#### T. **COUNTY CONTACTS**

1. Alameda County Public Health, Health Promotion, Community Partnerships, and Procurement is managing the competitive process for this project on behalf of the County. All contact during the competitive process is to be through the Health Promotion, Community Partnerships, and Procurement [acphdprocurement@acgov.org](mailto:acphdprocurement@acgov.org) only. Any communication regarding this RFP with other County personnel may result in disqualification.
2. The evaluation phase of the competitive process will begin upon receipt of sealed bid proposals and continue until a contract has been awarded.
3. Contact Information for this RFP:  
  
La Donna Thomas, Procurement & Contract Specialist  
Alameda County, Public Health Department  
1100 San Leandro Blvd.  
San Leandro, CA 94577  
Email: [acphdprocurements@acgov.org](mailto:acphdprocurements@acgov.org)
4. The GSA Contracting Opportunities website and [County of Alameda Procurement Portal](#) will be the official notification posting place of all bid documents related to this RFP. Each Bidder is responsible for checking the website for any Addendums and other notices related to this RFP. Go to [Alameda County Current Contracting Opportunities](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/) [https://gsa.acgov.org/do-business-with-us/contracting-opportunities/] and [County of Alameda Procurement Portal](https://procurement.opengov.com/portal/acgov/) [https://procurement.opengov.com/portal/acgov/] to view the posting for this RFP and other current contracting opportunities..

#### U. **SUBMITTAL OF PROPOSALS**

1. Document Submittal

- a. All proposal documents must be completed, successfully uploaded, and submitted online through [County of Alameda Procurement Portal](#) BY 2:00 p.m. on the due date specified in the Calendar of Events. The County strongly recommends uploading early; technical difficulties in downloading/submitting documents through the [County of Alameda Procurement Portal](#) will not extend the due date and time. No hardcopy, email (electronic), or facsimile proposals will be considered.
  - b. Bidders **must** submit an electronic version of their proposal in a PDF file, preferably a single file if 20 MB or less.
  - c. The submitted proposal must conform to and include Exhibit A – Bid Response Packet, as amended or revised by Addendum, including additional required documentation. **A Bidder may be disqualified if the most current version of Exhibit A, as revised and published through Addenda, is not used.**
  - d. In whole or in part, proposal responses are NOT to be marked confidential or proprietary. The County may refuse to consider any proposal or part thereof so marked. Bid proposals submitted in response to this RFP may be subject to public disclosure, even if marked confidential or proprietary. The County will not be liable in any way for disclosure of any such records. Please refer to the County’s website at [Alameda County Proprietary and Confidential Information Policies](#) [<https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/proprietary-confidential-bidding-information/>].
  - e. For the proposals to be considered complete, the Bidder **must** provide responses to all information requested in Exhibit A – Bid Response Packet, as revised by any Addenda.
  - f. Bidders **must** submit a Budget Detail/Cost Narrative on an Excel Spreadsheet in the [County of Alameda Procurement Portal](#).
2. Submissions Processes
- a. All costs required for the preparation and submission of a proposal must be borne by the Bidder.
  - b. Only one bid proposal will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response. For purposes of this requirement, “partnership” will mean, and is limited to, a legal partnership formed under one or more of the provisions of California or other state’s Corporations Code or an equivalent statute.

- c. The final award information will be posted on the County’s “Contracting Opportunities” website and [County of Alameda Procurement Portal](#).
  - d. The County reserves the right to reject any proposal.
  - e. All bid proposals must remain open to acceptance and irrevocable for a period of not less than 180 days unless otherwise specified in the bid documents.
3. Legal Requirements
- a. “In submitting a bid to a public purchasing body, the Bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the Bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the Bidder”. (California Government Code Section 4552).
  - b. By submitting a bid proposal, the Bidder expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms “claim” and “knowingly” are defined in the California False Claims Act, Cal. Gov. Code, §12650 et seq.), County will be entitled to civil remedies set forth in the California False Claim Act. Such actions may also be considered fraud and subject to criminal prosecution.
  - c. The Bidder, by submitting a proposal, certifies that it is, at the time of bidding, and will be, throughout the period of the contract, licensed by the State of California to do the type of work required under the terms of the RFP and contract documents. Bidder further certifies that it is regularly engaged in the general class and type of work called for in the RFP and contract documents.
  - d. The Bidder, by submitting a proposal, certifies that it is not, at the time of bidding, on the California Department of General Services (DGS) list of persons determined to be engaged in investment activities in Iran or otherwise in violation of the Iran Contracting Act of 2010 (Public Contract Code Section 2200-2208).

#### IV. **APPENDICES**

- A. Appendix A – **Glossary of Terms**  
<HTTPS://ACROBAT.ADOBE.COM/ID/URN:AAID:SC:VA6C2:4E8C1C04-0562-4D9D-A2E2-693B2F93C801>
- B. Appendix B – **Evaluation Framework and Logic Model**  
<HTTPS://ACROBAT.ADOBE.COM/ID/URN:AAID:SC:VA6C2:57D87E16-D802-4549-96EE-36027E29909C>
- C. Appendix C – **Community Health Improvement Plan (CHIP Priority Indicators)**  
<HTTPS://ACROBAT.ADOBE.COM/ID/URN:AAID:SC:VA6C2:4D49D9FF-5398-48AF-8CE5-3368FADD63D9>
- D. Appendix D – **CHIP Partner Liaison Job Description (Sample)**  
<HTTPS://ACROBAT.ADOBE.COM/ID/URN:AAID:SC:VA6C2:10C04A36-80C2-49E6-9928-D95DE5CC2703>
- E. Appendix E – **Chief Health Strategist**  
<HTTPS://ACROBAT.ADOBE.COM/ID/URN:AAID:SC:VA6C2:9A9B12EC-731B-4D5E-8329-363F4F426834>
- F. Appendix F – **Community Health Assessment**  
<HTTPS://ACTIONABLELLC.COM/WP-CONTENT/UPLOADS/2026/05/AC-PHD-2026-CHA-REPORT-FINAL-COMPRESSED.PDF>



## EXHIBIT A

### BID RESPONSE PACKET

#### INSTRUCTIONS

1. Please read **EXHIBIT A – Bid Response Packet** carefully; **INCOMPLETE BID PROPOSALS MAY BE REJECTED.** Alameda County will not accept submissions or documentation after the bid response due date. Successful uploading of a document does not equal acceptance of the document by Alameda County.
2. The bid proposal must comply with all requirements contained in the RFP. **It is strongly recommended that Bidders verify and review all Addenda to confirm the use of the most current forms and provide all information requested.**
3. The bid proposal submission must conform to and include Exhibit A – Bid Response Packet, as amended or revised by Addendum, including additional required documentation. **A Bidder may be disqualified if the most current version of Exhibit A, as revised and published through Addenda, is not used.**
4. The following pages require confirmation, declaration, and /or a signature (?). These must be either: (1) be printed and have an original signature(s); or (2) be digitally signed via a DocuSign, CongaSign, or other verifiable independent electronic signature services. All signatures must be by an individual authorized to bind the Bidder. These pages must then be uploaded through the [County of Alameda Procurement Portal](#) as part of Bidder’s proposal.
  - a. Exhibit A – Bid Response Packet, [Bidder Acceptance](#)
  - b. Exhibit A – Bid Response Packet, [Debarment and Suspension Certification](#)
  - c. Exhibit B-1 – [Certification for Contracts, Grants, Loans, and Cooperative Agreements; CERTIFICATION REGARDING LOBBYING \(APPENDIX A, 44 C.F.R. PART 18\)](#)
5. Each page of the Bid Response Packet must be submitted through the [County of Alameda Procurement Portal](#) as PDF attachment(s) with all required information included and documents attached; any pages of the Bid Response Packet not applicable to the Bidders are to be submitted with such pages or items clearly marked “N/A” or the bid proposal may be disqualified as incomplete.
6. Bidders must not modify the Bid Response Packet or any other County-provided document unless instructed to do so, or the bid proposal may be disqualified.
7. Excel Bid Form(s) must be submitted online through the [County of Alameda Procurement Portal](#).

8. Bidders must quote price(s) as specified in the RFP, using the form(s) as amended or revised by any Addenda.
9. Any clarifications or exceptions to policies or specifications of this RFP, including all Addenda and other documents, must be submitted in the [\*Exceptions and Clarifications\*](#) form of the Bid Response Packet.
10. Bidders must read all information and follow directions in the [County of Alameda Procurement Portal](#) project.
11. File names are restricted to 64 characters for all files uploaded as part of any bid proposal. The file extension (e.g., ".pdf" or ".xls") is counted as part of the file name character limit. Attempting to upload a file with a file name longer than 64 characters may result in an error message or failure to load.
12. **Bidders who do not comply with the requirements and/or submit incomplete bid proposal packages are subject to disqualification and their bid proposals rejected.**



# **COUNTY OF ALAMEDA**

## **EXHIBIT A**

### **BID RESPONSE PACKET**

RFP No. ACPHD-QIA 9000126

Community Health Improvement Plan  
(CHIP) Implementation

## REQUIRED DOCUMENTATION AND SUBMITTALS CHECKLIST

**Instructions:** All of the specific documentation listed below is required to be submitted with Exhibit A - Bid Response Packet in order for a bid to be deemed complete.

- Bidder must submit a single Bid Response Packet as a PDF and must have serial continuous page numbers with total format (ex. Page 1 of 40).
- Bid responses must be in 12 pt font and single-spaced. Bidders must adhere to the maximum word count and page limit.
- Save the bid response packet as "RFP ACPHD **9000126-CHIP Bid Packet - [Bidder Name].pdf**" where [Bidder Name] is the Official Bidder Name listed in Exhibit A of the bid response.
- Completed Budget Summary (Excel file)
- Save the Excel file as "**RFP ACPHD 9000126-CHIP Budget - [Bidder Name].xlsx**" where [Bidder Name] is the Official Bidder Name listed in Exhibit A of the bid response.
- Bidder must submit all documentation in the order listed below and clearly label each section with the appropriate title (i.e. Table of Contents, Bidder Minimum Qualifications, etc.) and submit through the [County of Alameda Procurement Portal](#).

**Exhibit A – Bid Response Packet:** Every Bidder must fill out and submit the complete Exhibit A Bid Response Packet as follows:

- 1. Table of Contents:** Bid responses must include a table of contents listing the individual sections of the proposal and their corresponding page numbers.
- 2. Bidder Information Sheet:** Review and complete.
- 3. Bidder Acceptance:** Review, complete, and sign.
- 4. Debarment and Suspension Certification:** Review, complete, and sign.
- 5. Proposal Overview:** Bidder must indicate the dollar amount requested for the selected priority area.
- 6. Bidder Minimum Qualifications** Maximum Length – 3 pages or less single spaced for narrative.

**7. Relevant Experience** Maximum Length – no more than 4 pages

**8. Table of Key Personnel** Maximum Length – no word/page limit; 2-page limit per resume or curriculum vitae

**9. Understanding of the Project Need** Maximum Length – no more than 4 pages

**10. Description of Proposed Services:** only respond to your selected priority area.

- **10.1 Access to Care** Maximum Length – 6 pages single spaced
- **10.2 Promoting Peaceful Families and Communities** Maximum Length – 6 pages single spaced
- **10.3 Promoting Economic Opportunity** Maximum Length – 6 pages single spaced

**11. Implementation Plan and Schedule** Maximum Length – No more than 3 pages

**12. Methodology** Maximum Length – no more than 2 pages

**13. Budget Detail and/or Cost Narrative**

**\*Please Note: Expenses associated with ACPHD CHIP-led activities described in items a – e (pg. 10 - 11) should not be included in the respondent's proposed budget.** Maximum Length – Narrative No more than 2 pages

**14. References:** Bidder must provide three (5) references.

**15. Exceptions and Clarifications:** Bidder must use the Exceptions and Clarifications form to identify and list any and all exceptions and/or clarifications to the RFP and associated Bid Documents and submit them with the bid proposal. Bidder must specify which service category exceptions and clarifications listed in the table apply to.

**16. Insurance Requirements** (Review; no submission required)

**17. Exhibit B – Additional Contract Provisions\* – Federal Provisions**  
(Review; no submission required)

**18. Exhibit B-1 – Certification for Contracts, Grants, Loans, and Cooperative Agreements\*** (Review and sign)

**\*Successful Bidders must meet all the requirements, agree to the terms in these exhibits, and must sign Exhibit B-1 and C as part of the contract, if awarded.**

## TABLE OF CONTENTS

**Instructions:** List the individual sections and corresponding page numbers.

## BIDDER INFORMATION

Official Name of Bidder (Company):

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Webpage:

### Type of Entity / Organizational Structure (check one):

Corporation

Joint Venture

Partnership

Limited Liability Partnership

Limited Liability Corporation

Sole Proprietor

Non-Profit

Other:

Jurisdiction of Organizational Structure:

Date of Organizational Structure:

Federal Tax Identification Number:

Alameda County Supplier Identification Number (if applicable):

DIR Contractor Registration Number (if applicable):

### Primary Contact Information:

Name / Title:

Telephone Number:


Alternate Number:

Email Address:

## BIDDER ACCEPTANCE

1. The undersigned declares that the procurement bid documents, including, without limitation, the RFP, Q&A, Addenda, and Exhibits (the Bid Documents), have been read and accepted.
2. The undersigned has reviewed the Bid Documents and fully understands the requirements for this RFP, including, but not limited to, general County requirements, and that each Bidder who is awarded a contract must be, in fact, a prime Contractor, not a subcontractor, to County, and agrees that its bid proposal, if accepted by County, will be the basis for the Bidder to enter into a contract with County in accordance with the intent of the Bid Documents.
3. The undersigned agrees to the following terms, conditions, certifications, and requirements found on the County's website:
  - a. **[General Requirements](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-requirements/)**  
[\[https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-requirements/\]](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-requirements/)
  - b. **[Debarment & Suspension Policy](#)**  
[\[Procurement Debarment & Suspension Policy | General Services Agency - Alameda County\]](#)
  - c. **[Iran Contracting Act \(ICA\) of 2010](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/iran-contracting-act-of-2010-ica/)**  
[\[https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/iran-contracting-act-of-2010-ica/\]](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/iran-contracting-act-of-2010-ica/)
  - d. **[General Environmental Requirements](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-environmental-requirements/)**  
[\[https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-environmental-requirements/\]](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/policies-procedures/general-environmental-requirements/)
4. The undersigned acknowledges that Bidder is and will remain in good standing in the State of California, with all the necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all obligations in connection with this RFP and any contract that is awarded.
5. **The undersigned acknowledges that any contract that may be awarded from this procurement is or may be funded in whole or part with federal funds and that it will abide by all federal funding requirements.**
6. The undersigned acknowledges that it is the responsibility of each Bidder to be familiar with all of the specifications, terms, and conditions of the RFP and, if applicable, the site condition. By the submission of a bid proposal, the Bidder certifies that if awarded a contract, they will make no claim against the County based upon ignorance of conditions or misunderstanding of the specifications.
7. Bidder agrees to hold the County of Alameda, its officers, agents, and employees harmless from liability of any nature or kind, including cost and expenses, for infringement or use of any patent, copyright, or other proprietary rights, secret process, patented or unpatented invention, article or appliance furnished or used in connection with bid proposal and/or any resulted contract or purchase order.

8. By signing below, the signatory warrants and represents that the signer has completed, acknowledged, and agreed to this Bidder Acceptance in their authorized capacity and that by their signature on this Bidder Acceptance, they and the entity upon behalf of which they acted, acknowledged and agreed to this Bidder Acceptance and that all are true and correct and are made under penalty of perjury pursuant to the laws of California.

<p><b>BIDDER (COMPANY):</b> _____</p> <p><b>NAME/TITLE OF AUTHORIZED SIGNER:</b> _____</p> <p><b>SIGNATURE:</b>  _____ <b>DATE:</b> _____</p>
--


**DEBARMENT AND SUSPENSION CERTIFICATION (PROCUREMENT \$25,000 AND OVER)**

The Bidder, under penalty of perjury, certifies that, except as noted below, Bidder, its principal, and any named and unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space. For any exception noted, indicate to whom it applies, initiating agency, and dates of action. Exceptions will not necessarily result in denial of the award but will be considered in determining Contractor responsibility.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Response on the signature portion thereof will also constitute the signature of this Certification.

<p><b>BIDDER (COMPANY):</b> _____</p> <p><b>NAME/TITLE OF AUTHORIZED SIGNER:</b> _____</p> <p><b>SIGNATURE:</b>  _____ <b>DATE:</b> _____</p>
--

## PROPOSAL OVERVIEW

**Instructions:** Bidder must enter the requested dollar amount for their chosen priority area and leave other fields blank.

Proposed Service	Amount Requested
Access to Care	\$
Promoting Peaceful Families and Communities	\$
Promoting Economic Opportunities	\$

## BIDDER MINIMUM QUALIFICATIONS

**Instructions:** Bidder must provide a narrative response and/or provide support documentation that fulfills all the minimum qualifications as identified in the RFP documents.

The Bidder must provide proof of any other permits, licenses, and/or professional credentials necessary to supply products and perform services as specified in this RFP if requested by the County.

### 1. BIDDER Minimum Qualifications

Bidder must be regularly and continuously engaged in the business of providing programming that advances Alameda County's Community Health Improvement (CHIP) implementation. The Bidder must have:

- a. A demonstrated a track record in the last five (5) years, including at least three (3) consecutive years of implementing existing programs and services with people who live in Alameda County.
- b. Bidder must be a business entity registered with the California Secretary of State, such as a corporation, limited liability company, limited partnership, local health jurisdiction, or nonprofit corporation, including without limitation a 501(c)(3) or an accredited academic institution.
- c. Bidder must possess all permits, licenses, and professional credentials necessary to supply products and perform services specified under this RFP. Unless noted otherwise in the RFP, for example the item(s) stated above, including any Addendum, Bidder is not required to submit copies or verification of the permits, licenses and credentials; however, Bidder must provide such proof, if requested by County.
- d. **Access to Care Bidders** are community-based organizations or accredited academic institutions that have effective and established outreach strategies that link populations to behavioral and physical health care services with an emphasis on primary prevention.
- e. **Promoting Economic Opportunity Bidders** are an accredited academic institution, including community colleges and universities that have public health degree programs.
- f. **Promoting Peaceful Families and Communities Bidders** are community-based organizations that have year-round programming that regularly engages families with children under age 10.

**Maximum Length: No more than three (3) pages for the narrative(s).**

## RELEVANT EXPERIENCE

**Instructions:** Describe your organization's experience implementing programs or services similar in scope and population, including outcomes achieved by responding to the following questions.

1. Describe how the Bidder's existing work aligns with the Community Health Improvement priority selected for the bid response.
2. Describe Bidder's population-level approach; provide existing programmatic examples and describe how prioritized populations are selected.
3. Detail existing data collection and analysis infrastructure, and how data is used for continuous improvement and decision making.

**Maximum Length: 350 words or less per response (no more than four pages).**

## TABLE OF KEY PERSONNEL

**Instructions:** Bidder is to provide a **Table of Key Personnel**. The table is to include all essential personnel associated with providing services to the County, including collaborating partners.

To appropriately evaluate Bidder's qualifications, the table should include the following information for each key person:

1. The person's relationship with Bidder, including job title and years of employment with Bidder.
2. Work contact information includes, but is not limited to, the following: work address, office telephone number, mobile work number, and work email address.

If a Bidder collaborates with any other partners or subcontractors, the Bidder must identify all key personnel, subcontractors, subcontractor qualifications, and how they plan to work together. Bidder must identify any existing agreements or MOUs between the Bidder(s) and proposed collaborator(s).

In addition to the table, Bidder(s) must submit a complete résumé or curriculum vitae for each key personnel listed in the table, including educational background, relevant experience on similar projects, certifications, and merits. (Resumes should include work contact information, not personal contact information for the person).

**Maximum Length:** There is no limit to the table. There is, however, a 2-page limit per résumé or curriculum vitae. Résumé and curriculum vitae are subject to public disclosure and business addresses should be used not home addresses.

## UNDERSTANDING THE PROJECT NEED

**Instructions:** Describe the overall understanding of the project needs to carry out and evaluate the work by responding to the following questions.

### 1. Project Understanding and Alignment

Describe your understanding of the role of ACPHD and the Community Health Improvement Plan (CHIP), and how your proposed existing work aligns with these. Include your understanding of the purpose, scope, and key objectives of this project.

### 2. Project Approach, Readiness and Deliverables

Describe your approach to implementing this project, including how you will address key issues or potential challenges. Demonstrate your understanding of the County's timeline and required deliverables, and your organization's capacity to successfully meet them.

**Maximum Length: 350 words or less per response (no more than four pages).**

## DESCRIPTION OF PROPOSED SERVICES: ACCESS TO CARE

**Instructions:** Bidder is to provide a **Description of Proposed Services for the Access to Care Priority.**

The *Description of Proposed Service* must describe the overall services associated with being an Access to Care Community Health Improvement Plan Partner. The Bidder must address how they will meet or exceed each requirement listed in **Section E (Specific Requirements) and Section F (Deliverables/Reports).**

At a minimum, the Bidder must include the following details:

1. Describe the Bidder's existing strategies to identify and engage populations who are not connected to systems of care, including the use of community-based, peer-driven, or non-traditional outreach approaches.
2. Name and outline the existing relationships and functional partnerships with providers or systems of care that enable the Bidder to effectively link populations to services
3. Detail how the Bidder's existing programs ensure culturally and linguistically appropriate messaging that resonates with diverse populations.
4. Describe how the Bidder's existing programs leverage peer influence, the sense of belonging, or social networks that shape health behaviors.
5. Describe the existing programmatic or contractual linkage with Alameda County's public sector or community-based safety net (if applicable).

Identify any limitations or restrictions that exist for the Bidder to provide the services. Explain what measures will be taken to adequately provide the services. (Please note any requests for exceptions or clarifications **MUST** be identified on the [Exceptions and Clarifications](#) form. **(The County is under no obligation to accept any exceptions or clarifications, and any such exceptions and clarifications may be a basis for bid disqualification).**)

**Maximum Length: 500 words or less per page (no more than six pages).**

## DESCRIPTION OF PROPOSED SERVICES: PROMOTING PEACEFUL FAMILIES AND COMMUNITIES

**Instructions:** Bidder is to provide a **Description of Proposed Services for the Peaceful Families and Communities Priority**.

The *Description of Proposed Service* must describe the overall services associated with being a Promoting Peaceful Families and Communities Health Improvement Plan Partner. The Bidder must address how they will meet or exceed each requirement listed in **Section E (Specific Requirements)** and **Section F (Deliverables/Reports)**.

The Bidder must address how they will meet or exceed each requirement listed below:

1. Describe how the Bidder delivers family-centered, early childhood programming and how existing programs are used to engage caregivers, parents, and/or guardians as active partners and leaders.
2. Describe how the Bidder has incorporated storytelling (visual, oral, artistic) to strengthen community identity and belonging
3. Describe how the Bidder has built strong school attachment among children and their families as a protective factor.
4. Describe how the Bidder's existing programs engage families and their children aged 10 and under in activities that foster joy, social cohesion, and a sense of belonging with other families.

Identify any limitations or restrictions that exist for the Bidder to provide the services. Explain what measures will be taken to adequately provide the services. (Please note any requests for exceptions or clarifications **MUST** be identified on the [Exceptions and Clarifications](#) form. **(The County is under no obligation to accept any exceptions or clarifications, and any such exceptions and clarifications may be a basis for bid disqualification).**)

**Maximum Length: 500 words or less per page (no more than six pages).**

## DESCRIPTION OF PROPOSED SERVICES: PROMOTING ECONOMIC OPPORTUNITY

**Instructions:** Bidder is to provide a **Description of Proposed Services for the Promoting Economic Opportunity Priority**.

The *Description of Proposed Service* must describe the overall services associated with being a Promoting Economic Opportunity Community Health Improvement Plan Partner. The Bidder must address how they will meet or exceed each requirement listed in **Section E (Specific Requirements)** and **Section F (Deliverables/Reports)**.

The Bidder must address how they will meet or exceed each requirement listed below.

1. Describe how the bidder's existing programs are accessible and relevant to diverse populations and detail how the Bidder's existing programs retain and support students or participants from underserved communities.
2. Describe how the Bidder's existing programs, internships, fellowships, residencies, or workforce pathways advance improved population health outcomes?
3. Describe the Bidder's existing strategies for (re) engaging youth into education or workforce pathways.
4. What experience does your organization have collaborating with other entities to conduct and publish research related to public health theory and practice?
5. Describe how the Bidder incorporates community-based and/or academic research in population health approaches. Where appropriate, name the research products that have contributed to evidence-based practice.

Identify any limitations or restrictions that exist for the Bidder to provide the services. Explain what measures will be taken to adequately provide the services. (Please note any requests for exceptions or clarifications **MUST** be identified on the [Exceptions and Clarifications](#) form. **(The County is under no obligation to accept any exceptions or clarifications, and any such exceptions and clarifications may be a basis for bid disqualification).**)

**Maximum Length: 500 words or less per page (no more than six pages).**

## IMPLEMENTATION PLAN AND SCHEDULE

**Instructions:** Bidder is to provide an **Implementation Plan and Schedule**. The Bidder must address how they will meet or exceed each requirement listed in **Section E (Specific Requirements)**.

In conjunction with the *Description of Proposed Services* and the *Budget Detail*, the Bidder must include an *Implementation Plan and Schedule* that specifically addresses the following:

1. A timeline of project goals, measurable outcomes, and benchmark activities related to the provision of required services and the key personnel assigned to each.
2. The ideal Implementation Plan and Schedule will provide a clear picture of what the County can expect during the contract term and in preparing to start the contract. Bidders should consider the information and questions contained in the Evaluation Criteria and Specific Requirements in preparing the Implementation Plan and Schedule.

**Maximum Length: No more than three (3) pages for the narrative(s).**

## METHODOLOGY

**Instructions:** Describe the overall approach, methods, and measurement strategies you'll use to carry out and evaluate the work by responding to the following questions.

1. Explain how key staff, including the proposed CHIP Liaison, will partner with ACPHD to convene existing partners to promote and advance the implementation of Alameda County's Community Health Improvement Plan.
2. Summarize any unique existing resources, procedures, or approaches that make the services of the Bidder responsive to meeting the minimum qualifications and requirements of the RFP.

Identify any limitations or restrictions that exist for the Bidder to provide the services. Explain what measures will be taken to adequately provide the services. (Please note any requests for exceptions or clarifications MUST be identified on the [Exceptions and Clarifications](#) form. **(The County is under no obligation to accept any exceptions or clarifications, and any such exceptions and clarifications may be a basis for bid disqualification).**)

**Maximum Length: 500 words or less (no more than 1 page):**

## BUDGET DETAIL AND/OR COST NARRATIVE

**Instructions:** Bidder is to provide a **Budget Detail/Cost Narrative**.

The *Budget Detail* must provide a breakdown of the cost(s). Bidders may use a budget template of their own choice; however, all costs attributed to the project under the awarded contract **MUST** be listed and described in the *Budget Detail*.

In the case of a discrepancy between the unit price and an extension, the unit price will be used for evaluation purposes unless the County, in its sole discretion, determines the extension to be more favorable.

At a minimum, the Bidder must detail:

1. The work to be performed and all associated costs.
  - a. If coordination with County personnel is needed, it should also be described in the Budget Detail.
  - b. The work to be performed must clearly match up with work performed in the Description of Proposed Services (below).
2. The position and cost of individuals that will perform the services.
  - a. Names of Key Personnel must be included in the narrative; however, they may also be identified in the budget, or identification may be made by position title or program.
  - b. The estimated number of hours for each individual/position, corresponding hourly rates, and extended costs.

**\*Expenses associated with ACPHD CHIP-led activities described in [B. Scope: 1. ACPHD Roles and Responsibilities: items a – e](#) should not be included in the respondent's proposed budget.**

**Maximum Length: No more than two (2) pages for the narrative(s).**

## REFERENCES

**Instructions:** On the following pages are the templates that Bidders are to use for providing references. Bidders are to provide a list of (5) references. References must be satisfactory as deemed solely by County.

Services or goods provided by Bidders to the references should have similar scope, volume, and requirements to those outlined in these specifications, terms, and conditions.

Bidder must currently be providing goods and/or services for at least two of the references or have done so within the last five years.

Bidders should verify that the contact information for all references provided is current and valid. If a reference cannot be contacted, it may affect the qualification and scoring of the Bidders' bid proposals.

Bidders are strongly encouraged to notify all references that the County may be contacting them to obtain a reference.

The County may contact some or all the references provided in order to determine items such as Bidders' years of experience and performance records on work similar to that described in this request.

The County reserves the right to contact individuals/entities for references other than those provided in the Response and to use any information obtained in the evaluation process.

NOTE: Bidders should not list the County department requesting services/goods as part of the references.

**REFERENCES**

**RFP No. ACPHD-QIA 9000126**

**COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP) IMPLEMENTATION**

**Bidder Name:** \_\_\_\_\_

Company Name:
Contact Person:
Telephone Number:
Address:
City, State, Zip:
Services Provided / Date(s) of Service:

Company Name:
Contact Person:
Telephone Number:
Address:
City, State, Zip:
Services Provided / Date(s) of Service:

Company Name:
Contact Person:
Telephone Number:
Address:
City, State, Zip:
Services Provided / Date(s) of Service:

Company Name:

Contact Person:

Telephone Number:

Address:

City, State, Zip:

Services Provided / Date(s) of Service:

Company Name:

Contact Person:

Telephone Number:

Address:

City, State, Zip:

Services Provided / Date(s) of Service:

\*Use additional pages as necessary



## INSURANCE REQUIREMENTS

**Instructions:** Insurance certificates are not required at the time of submission; however, by signing the Bid Response Packet and submitting a bid proposal, the Bidder agrees to meet the minimum insurance requirements and provide any documentation requested by County upon request.

Insurance documentation must be provided to the County before award and include an insurance certificate and additional insured certificate, naming the County of Alameda, which meets the minimum insurance requirements, as stated in the RFP.

The following page contains the minimum insurance limits required by the County of Alameda to be held by the Contractor performing on a contract issued from this RFP:

**SEE NEXT PAGE FOR COUNTY OF ALAMEDA  
MINIMUM INSURANCE REQUIREMENTS**

**EXHIBIT C**  
**COUNTY OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS**

Without limiting any other obligation or liability under this Agreement, the Contractor, at its sole cost and expense, shall secure and keep in force during the entire term of the Agreement or longer, as may be specified below, the following minimum insurance coverage, limits and endorsements:

TYPE OF INSURANCE COVERAGES	MINIMUM LIMITS
<b>A</b> Commercial General Liability Premises Liability; Products and Completed Operations; Contractual Liability; Personal Injury and Advertising Liability	\$1,000,000 per occurrence (CSL) Bodily Injury and Property Damage
<b>B</b> Commercial or Business Automobile Liability All owned vehicles, hired or leased vehicles, non-owned, borrowed and permissive uses. Personal Automobile Liability is acceptable for individual contractors with no transportation or hauling related activities	\$1,000,000 per occurrence (CSL) Any Auto Bodily Injury and Property Damage
<b>C</b> Workers' Compensation (WC) and Employers Liability (EL) Required for all contractors with employees	WC: Statutory Limits EL: \$1,000,000 per accident for bodily injury or disease
<b>D</b> Professional Liability/Errors & Omissions Includes endorsements of contractual liability and defense and indemnification of the County	\$1,000,000 per occurrence \$2,000,000 project aggregate
<b>E</b> <u>Endorsements and Conditions:</u> <ol style="list-style-type: none"> <li>1. <b>ADDITIONAL INSURED:</b> All insurance required above with the exception of Professional Liability, Commercial or Business Automobile Liability, Workers' Compensation and Employers Liability, shall be endorsed to name as additional insured: County of Alameda, its Board of Supervisors, the individual members thereof, and all County officers, agents, employees, volunteers, and representatives. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13.</li> <li>2. <b>DURATION OF COVERAGE:</b> All required insurance shall be maintained during the entire term of the Agreement. In addition, Insurance policies and coverage(s) written on a claims-made basis shall be maintained during the entire term of the Agreement and until 3 years following the later of termination of the Agreement and acceptance of all work provided under the Agreement, with the retroactive date of said insurance (as may be applicable) concurrent with the commencement of activities pursuant to this Agreement.</li> <li>3. <b>REDUCTION OR LIMIT OF OBLIGATION:</b> All insurance policies, including excess and umbrella insurance policies, shall include an endorsement and be primary and non-contributory and will not seek contribution from any other insurance (or self-insurance) available to the County. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13. Pursuant to the provisions of this Agreement insurance effected or procured by the Contractor shall not reduce or limit Contractor's contractual obligation to indemnify and defend the Indemnified Parties.</li> <li>4. <b>INSURER FINANCIAL RATING:</b> Insurance shall be maintained through an insurer with a A.M. Best Rating of no less than A:VII or equivalent, shall be admitted to the State of California unless otherwise waived by Risk Management, and with deductible amounts acceptable to the County. Acceptance of Contractor's insurance by County shall not relieve or decrease the liability of Contractor hereunder. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor.</li> <li>5. <b>SUBCONTRACTORS:</b> Contractor shall include all subcontractors as an insured (covered party) under its policies or shall verify that the subcontractor, under its own policies and endorsements, has complied with the insurance requirements in this Agreement, including this Exhibit. The additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13.</li> <li>6. <b>JOINT VENTURES:</b> If Contractor is an association, partnership or other joint business venture, required insurance shall be provided by one of the following methods:             <ul style="list-style-type: none"> <li>– Separate insurance policies issued for each individual entity, with each entity included as a "Named Insured" (covered party), or at minimum named as an "Additional Insured" on the other's policies. Coverage shall be at least as broad as in the ISO Forms named above.</li> <li>– Joint insurance program with the association, partnership or other joint business venture included as a "Named Insured".</li> </ul> </li> <li>7. <b>CANCELLATION OF INSURANCE:</b> All insurance shall be required to provide thirty (30) days advance written notice to the County of cancellation.</li> <li>8. <b>CERTIFICATE OF INSURANCE:</b> Before commencing operations under this Agreement, Contractor shall provide Certificate(s) of Insurance and applicable insurance endorsements, in form and satisfactory to County, evidencing that all required insurance coverage is in effect. The County reserves the rights to require the Contractor to provide complete, certified copies of all required insurance policies. The required certificate(s) and endorsements must be sent as set forth in the Notices provision.</li> </ol>	



## EXHIBIT B

### ADDITIONAL CONTRACT PROVISIONS – FEDERAL PROVISION

Funds used for payment of this Contract may be from or subject to reimbursement by state and/or federal funds. Some of these funding sources require additional contractual obligations and County and Contractor hereby agree to the following additional terms and conditions. The parties agree to each of these terms for reasons including, but not limited to, meeting all contracting requirements as set forth in 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II. These terms supplement the General Terms and Conditions.

#### I. General Provisions

- A. **Remedies.** In the event of a breach by Contractor of any term or provision of this Agreement, the County shall have the right to pursue all available remedies at law or equity, including recovery of damages and specific performance of this Agreement. The parties hereto agree that monetary damages would not provide adequate compensation for any losses incurred by reason of a breach by Contractor of any of the provisions of this Agreement and hereby further agrees that, in the event of any action for specific performance in respect of such breach, Contractor shall waive the defense that a remedy at law would be adequate. Except as expressly provided elsewhere in this Agreement, each party's rights and remedies under this Agreement are cumulative and in addition to, not exclusive of or in substitution for, any rights or remedies otherwise available to that party.
- B. **Termination.** The County may suspend, terminate, or abandon the execution of any work by the Contractor under this Contract with or without cause at any time upon giving the Contractor prior written notice. In the event that the County should abandon, terminate, or suspend the Contractor's work, the Contractor shall be entitled to payment for services provided hereunder prior to the effective date of said suspension, termination, or abandonment, but in no event shall Contractor be entitled to more than the not to exceed amount of the Contract, or if applicable, the portion of the Contract being terminated.
- C. **Equal Employment Opportunity.** During the performance of this contract, Contractor agrees as follows:
  1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
  2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for

employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

3. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the labor union or workers' representatives of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965 and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to their books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the County may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in,

or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Contractor so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The Contractor agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Contractor agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such Contractor and refer the case to the Department of Justice for appropriate legal proceedings.

These provisions are included in addition to the Equal Employment Opportunity Practices Provisions in the General Terms and Conditions and Contractor shall abide by both provisions.

- D. **Rights to Inventions Made Under a Contract or Agreement.** If this Contract is funded in whole or part by a Federal award of funds and the Contract and/or funding meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the Contractor (the "recipient or subrecipient") wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient shall comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. This requirement applies to "funding agreements," but it does not apply to the Public Assistance,

Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households – Other Needs Assistance Grant Program, as FEMA awards under these programs do not meet the definition of “funding agreement.”

E. **Clean Air Act and the Federal Water Pollution Control Act.** The following provisions apply for all contracts in excess of \$150,000:

1. **Clean Air Act** (42 U.S.C. 7401–7671q).
  - a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
  - b. The Contractor agrees to report each violation of the Clean Air Act to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
  - c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.
2. **Federal Water Pollution Control Act** (33 U.S.C. 1251–1387).
  - a. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
  - b. The Contractor agrees to report each violation of the Federal Water Pollution Control Act to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
  - c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

F. **Debarment and Suspension.** In addition to the debarment and suspension requirements in the General Terms and Conditions and executed Debarment certificate, the following terms shall apply:

1. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the contractor’s principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

2. The Contractor shall comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and shall include a requirement to comply with these regulations in any lower tier covered transaction it enters.
  3. This certification is a material representation of fact relied upon by the County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
  4. The Contractor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C throughout the period of the Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered contracts.
- G. **Conflict of Interest.** By executing this Contract, Contractor certifies that it does not know of any fact which constitutes a violation of Section 66 of County's Charter; Title 9, Chapter 7 of the California Government Code (Section 87100 et seq.), or Title 1, Division 4, Chapter 1, Article 4 of the California Government Code (Section 1090 et seq.), and further agrees promptly to notify the County if it becomes aware of any such fact during the term of this Contract. In addition, Contractor shall be in full compliance with all other conflict of interest requirements, including those contained in 2 C.F.R. § 200.318.
- H. **Byrd Anti-Lobbying Amendment.** For any contract of \$100,000 or more, Contractor shall complete the required certification (included below) Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the County.
- I. **Procurement of recovered materials.**
1. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—
    - a. Competitively within a timeframe providing for compliance with the Contract performance schedule;
    - b. Meeting Contract performance requirements; or
    - c. At a reasonable price.
  2. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

3. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

**J. Access to Records.**

1. The Contractor agrees to provide the County, the Federal Awarding Agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
3. The Contractor agrees to provide the Federal Awarding Agency or its authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
4. In compliance with the Disaster Recovery Act of 2018, the County and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the Federal Awarding Agency or the Comptroller General of the United States.

**K. Changes.** The cost of any change, modification, change order, or constructive change shall be allowable, allocable, within the scope of a funding grant or cooperative agreement, and reasonable for the completion of project scope. Changes can be made by either party to alter the method, price, or schedule of the work without breaching the Contract by entering a written amendment executed by authorized representatives. The Contract may not be modified except by a written document signed by both parties. It is mutually understood and agreed that no alterations or variations of the terms of this Contract shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

**L. Seal, Logo, And Flags.** The Contractor shall not use the Department of Homeland Security, or any other Federal, state or local seals, logos, crests, or reproductions of flags or likenesses of agency officials without specific Federal Awarding Agency pre-approval.

**M. Compliance with Federal Law, Regulations, and Executive Orders.** This is an acknowledgement that Federal financial assistance may be used to fund all or a portion of the contract. The Contractor will comply with all applicable Federal law, regulations, executive orders, Federal Awarding Agency policies, procedures, and directives.

**N. No Obligation of Federal Government.** The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the Contract.

**O. Program Fraud and False or Fraudulent Statements or Related Acts.** The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.

- P. **Local Preferences:** To the extent that any local preferences are prohibited by funding, SLEB and other local preferences and policies have already been or are waived.
- Q. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701–3708). For all contracts in excess of \$100,000 that involve the employment of mechanics or laborers, the following provisions, from 29 C.F.R §5.5(b) shall apply:
1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
  2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
  3. Withholding for unpaid wages and liquidated damages. The County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
  4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.
- R. **Domestic Preferences for Procurements.** As appropriate and to the extent consistent with law, the contractor and their subcontractor(s), to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section shall be included in all subawards

including all contracts and purchase orders for work or products under this award. For purposes of this section:

1. “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**S. Prohibition on Contracting for Covered Telecommunications Equipment and Services.**

1. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—
2. Prohibitions.
  - a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
  - b. Unless an exception in paragraph (3) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
    - (1) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
    - (2) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
    - (3) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or

- (4) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

3. Exceptions.

- a. This clause does not prohibit contractors from providing—

- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

- b. By necessary implication and regulation, the prohibitions also do not apply to:

- (1) Covered telecommunications equipment or services that:

- (a) Are *not used* as a substantial or essential component of any system; and
- (b) Are *not used* as critical technology of any system.

- (2) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

4. Reporting requirement.

- a. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (4)(b) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.

- b. The Contractor shall report the following information pursuant to paragraph (4)(a) of this clause:

- (1) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

- (2) Within 10 business days of submitting the information in paragraph (4)(b)(i) of this clause: Any further available information about

mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

5. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (5), in all subcontracts and other contractual instruments.

T. **License and Delivery of Works Subject to Copyright and Data Rights.** In order to comply with 2 C.F.R. § 200.315, Contractor grants to the County, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the County or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the County data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the County.

U. **Affirmative Socioeconomic Steps for Subcontracts.** As a condition for the approval of any subcontract, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women’s business enterprises, and labor surplus area firms are used when possible.

II. **Construction and Repair Work.** The following provisions apply to construction or repair work:

**Compliance with the Davis-Bacon Act and Copeland “Anti-Kickback” Act.** For all prime construction contracts in excess of \$2,000 the following terms shall apply:

A. Davis-Bacon Act

1. All transactions regarding this Contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
2. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
3. Additionally, contractors are required to pay wages not less than once a week.

B. Copeland “Anti-Kickback” Act

1. Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
2. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the Federal Awarding Agency may by appropriate instructions require, and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
3. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.



## EXHIBIT B-1

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements CERTIFICATION REGARDING LOBBYING (APPENDIX A, 44 C.F.R. PART 18)**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Contractor, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title