

**Request For  
Pre-Qualification  
No. 902762**

**Alameda County, Job Order Contracting  
For Repair, Remodeling, and Other Repetitive  
Work**

**Job Order Contracts 27001, 27002, 27003, 27004,  
27005**

**Tuesday, June 16, 2026**

**ALAMEDA COUNTY  
GENERAL SERVICES AGENCY-BUILDING MAINTENANCE  
DEPARTMENT**



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## SECTION 1

# NOTICE OF REQUEST FOR PRE-QUALIFICATION OF GENERAL CONTRACTORS

Notice is hereby given that The County of Alameda (“County”) General Services Agency (“GSA”) will receive Pre-qualifications for the following Contracts:

**Job Order Contracts 27001, 27002, 27003, 27004, 27005; Master Contract #'s: 902763, 902764, 902765, 902766, 902767; Job Order Contracting for repair, remodeling, and other repetitive work.**

(“Project” or “Contract”).

The County’s competitive selection process will proceed in two steps as follows:

**Step 1:** The Construction General Contractor Pre-Qualification phase.

**Step 2:** Submittal of bids according to the requirements of the Construction Documents. Only those General Contractors (“Contractors”) that are successfully prequalified in Step 1 will be allowed to participate in Step 2.

### **GENERAL DESCRIPTION OF THE CONTRACT**

The County, GSA is seeking to prequalify contractors to bid on best value Job Order Contracts (JOC). Each JOC is an indefinite quantity contract pursuant to which the Contractor will perform a variety of projects, consisting of specific construction tasks, at different locations. The scope of work for the JOC Contracts is for general major maintenance, ADA improvements, repair, remodel, and other repetitive related work to be performed for the County. The County may use these JOC Contracts for job orders that utilize federal funds.

The County will utilize a Unit Price Book (UPB) containing a series of tasks with preset Unit Prices. The UPB was developed using experienced labor and high-quality materials. All Unit Prices are based on local labor, material and equipment prices including the current prevailing wages. The UPB may be updated periodically at the County’s discretion and will be updated prior to executing an option year. The Contractor will bid on Adjustment Factors to be applied to the Unit Prices. The price of an individual project will be determined by multiplying the preset Unit Prices and the appropriate quantities by the appropriate Adjustment Factor. The UPB may be updated periodically at the County’s discretion and will be updated prior to executing an option year.

Those Bidders who are prequalified during this process will be eligible to submit bids for the best value JOC contracts. Bids will be evaluated on the basis of best value to the County.

Each Contract will be awarded to the responsible and responsive bidder whose bid is determined by the County to provide the County with the best value.

Upon Pre-Qualification of General Contractors, request for sealed bids will be issued for best value evaluation of the Pre-Qualified General Contractors for the identified JOC contracts. The Pre-Qualified Contractors list will remain valid for one year and may be utilized for the best value procurement of subsequent JOC contracts.

**Mandatory Pre-Submittal Conference:**

General Contractors who are interested in applying for Pre-qualification to bid this project must attend the Mandatory Pre-Submittal Conference. To attend online visit: [Microsoft Teams Meeting](#), Meeting ID: 257 910 250 949 970, Passcode: Xj9Ki9UV; or call in (audio only): +1 415-915-3950; Phone Conference ID: 305 937 362#.

**Contract Time:**

The term of each Job Order Contract commences on the effective date of the Notice to Proceed issued by the County for the respective Job Order Contract.

The term of each Job Order Contract will be either for one year or when issued Job Orders totaling the Maximum Contract Value have been completed, whichever occurs first. All Job Orders must be issued, but not necessarily completed, within one calendar year of the commencement date of the Contract. Pursuant to Public Contract Code section 20155(e)(2), this contract may be extended or renewed for two subsequent annual terms.

**Contract Value:**

The Minimum Contract Value for each Contract is \$50,000. Each Contractor will receive aggregate Job Orders totaling at least \$50,000 during the Contract term.

The Maximum Contract Value of each Job Order Contract is \$3,000,000 per year. Pursuant to Public Contract Code section 20155(e)(2), the Maximum Contract Value may be increased by the General Services Agency by a maximum of \$6,000,000 over the subsequent two terms of the contract, adjusted annually to reflect the percentage change in the California Consumer Price Index. No Contractor will be issued Job Orders that in total exceed the Maximum Contract Value. The County does not guarantee the Contractor will receive any volume of work in excess of the Minimum Contract Value.

**Extension Period(s):**

Adjustment Factors will remain valid for the initial Contract term and any subsequent annual terms extension terms and may not be changed for the entire duration of contract.

The County will provide the contractor with an updated UPB to be used during any subsequent annual terms. The updated UPB shall only apply to Job Orders issued after the effective date of the subsequent annual term.

**GENERAL STATEMENT OF PREQUALIFICATION CRITERIA AND PRIORITIES**

The County is particularly interested in Contractors with the following qualifications:

- Experience with public sector Job Order Contracting or similar ADA, tenant improvement, and/or major maintenance projects of various sizes and complexity which may involve minor demolition, repair, modification and maintenance of existing buildings and infrastructure located within Alameda County as identified in this pre-qualification.
- Experience with managing multiple construction crews in various types of public facilities including correctional facilities.
- Ability to provide a workforce that will pass the on-site security requirements for working in the County’s correction facilities. This includes compliance with correction facility construction security procedures and work restrictions.
- Ability to perform to the required construction completion goals for the County.
- Experience working with and/or managing projects with Small Local Business Enterprises (SLBE) and achieving the committed outcomes.

**STEP 1 - PRE-QUALIFICATION PROCESS CONFERENCE**

The following is the anticipated schedule of events and actions for this prequalification process:

Advertise/Issue Request for Pre-Qualification Submittals:	June 16, 2026
Pre-Submittal Conference (Mandatory):	July 2, 2026, 10:00am  To Attend Online Visit: <a href="https://teams.microsoft.com/meet/257910250949970?p=T7CB7N5dR1pLT7qJoP">https://teams.microsoft.com/meet/257910250949970?p=T7CB7N5dR1pLT7qJoP</a> Meeting ID: 257 910 250 949 970; Passcode: Xj9Ki9UV Or Dial In: +1 415-915-3950; Phone Conference ID: 305 937 362#
Final Submittal of Written Clarifying Questions:	July 7, 2026, 5:00pm

Submission Deadline for Pre-Qualification Documents:	July 21, 2026, 2:00pm
Notification of Pre-Qualified General Contractors:	August 5, 2026

**STEP 2 - BIDDING PROCESS**

For those Contractors who become pre-qualified to participate in bidding for the Contract, the following is the anticipated schedule of events for procurement:

- Contract Documents Available: August 18, 2026
- Mandatory Pre-Bid Conference (for Pre-Qualified General Contractors): September 1, 2026
- Last Day for GSA to Receive Any Final Bidder Questions: September 3, 2026
- Receipt of Bids and Bid Opening: September 18, 2026
- Notice of Intent to Award: October 13, 2026
- Last Day to Submit Bid Protest: October 20, 2026
- Notice of Contract Award: December 3, 2026

Note: the above dates are approximate.

**MINIMUM BONDING REQUIREMENTS**

The minimum bonding capacity must equal or exceed the Maximum Contract Value. Prospective Contractors that cannot provide bonding at that amount will not be considered qualified even though they may be qualified otherwise.

Contractors must provide a notarized statement from its surety company identifying the following:

- Name of bonding company/surety.
- NAIC#.
- Name of surety agent, address, and telephone number.
- Statement that the surety is a California admitted surety and authorized to issue surety bonds in the State of California.
- Statement that the Prime Contractor's current bonding capacity is sufficient to satisfy the bonding requirements for a Project contract award of up to \$3 million.

Note: The Notarized statement must be from the surety company, not an agent, or broker.

## **LICENSE REQUIREMENTS**

Contractors must possess the following State of California Contractors Licenses:

### **B - General Contractor**

The Contractor's license(s) must remain active and in good standing.

## **NOTICE OF PRE-QUALIFICATION REQUIREMENTS**

Notice is hereby given that the County has determined that all bidders on the Contract must be pre-qualified prior to submitting a bid. It is mandatory that all Contractors, who intend to submit a bid, fully complete the Pre-Qualification Questionnaire Document, and provide all materials requested herein and be approved by the County to be on the final qualified Bidders list. No bid will be accepted from a Contractor that has failed to comply with these requirements. If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Answers to questions contained in the Pre-Qualification Questionnaire, information about current bonding capacity, and notarized statement from surety with accompanying notes and supplemental information, are required. The County will use these documents as the basis of rating Contractors. The County reserves the right to check other sources available. The County's decision will be based on objective evaluation criteria.

The intent of the Pre-Qualification Questionnaire and supporting information required is to assist the County in determining bidder responsibility prior to submission of bids. Neither the fact of pre-qualification, nor any pre-qualification rating, will preclude the County from a post-bid consideration and determination of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.

A Contractor will not be considered as qualified for bidding on this Contract until the Contractor has met the requirements of the County. In addition, a Contractor may not be considered qualified for either: (1) omission of requested information, or (2) falsification of information.

## **IMPORTANT PROVISIONS OF THE PUBLIC CONTRACT CODE RELATED TO PRE-QUALIFICATION**

In 1999, the California Legislature enacted a law that allows many public agencies, including Alameda County, to require licensed Contractors that wish to bid for public works jobs to "pre-qualify" for the right to bid on a specific public work project, or on projects undertaken by a public agency during a specified period of time. Public Contract Code Section 20101 has the relevant provisions.

The County of Alameda has chosen to adopt the pre-qualification process described in Public Contract Code Section 20101 for this Project. Section 20101 requires every public agency that creates a pre-qualification procedure to: (1) use a standardized questionnaire (2) adopt and apply a uniform system of rating bidders on objective criteria, on the basis of the completed questionnaire, and (3) create an appeals procedure, by which a Contractor that is denied pre-qualification may seek a reversal of that determination.

### **COMPLIANCE WITH THE UNIFORM GUIDANCE (2 CFR PART 200)**

The Contract will comply with all requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) including all relevant provisions of 2 CFR Part 200, Appendix II. Please see Attachment 2.

### **PUBLIC RECORD / CONFIDENTIALITY**

The Pre-Qualification Documents (questionnaire answers) submitted by Contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in an appeal hearing. State law requires that the names of Contractors applying for pre-qualification status shall be public records subject to disclosure; the Contact Information page of the questionnaire will be used for that purpose.

### **PROJECT STABILIZATION/COMMUNITY BENEFITS AGREEMENT (PSCBA)**

The Contract is subject to the requirements of the "Project Stabilization/Community Benefits Agreement for the County of Alameda" ("PSCBA"). Each of the individual Job Orders are subject to the requirements of the PSCBA, as described in Attachment 1.

In consideration of the award of a Contract to perform the Work, the Contractor will agree to be party to and bound by the PSCBA. Pre-Qualified Contractors will be required to accept and acknowledge that they will meet the PSCBA requirements and goals, for all individual Job Orders and agree to execute the PSCBA Agreement to Be Bound and shall require all of their Subcontractors, of whatever tier, to be similarly bound for all Work within the scope of an individual Job Order, by signing an identical Agreement to Be Bound.

### **COUNTY OF ALAMEDA RIGHTS**

The County reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a specific future public works project.

The County may refuse to grant pre-qualification where the requested information and materials are not provided, or not provided by the date specified above. There is no appeal from a refusal for an incomplete or late application. The closing date and time for pre-qualification submittals will not be changed in order to accommodate supplementation of incomplete submissions, or late submissions.

The County reserves the right to accept pre-qualification applications despite minor irregularities and omissions in the information that would otherwise serve to disqualify a Contractor. The County reserves the right to make all final pre-qualification determinations and to determine at any time that the pre-qualification procedures will not be applied to the Project.

The County reserves the right to adjust, increase, limit, suspend or rescind the pre-qualification rating based on subsequently learned information. Contractors whose rating changes sufficient to disqualify them will be notified and given an opportunity for a hearing consistent with the hearing procedures described for appealing a pre-qualification rating.

### **PREQUALIFICATION PROTEST PROCESS**

Where the scoring of a timely submitted and complete Pre-Qualification Document results in a rating below that necessary to pre-qualify, a protest can be made by a non-qualifying Contractor. Upon request, the County will provide the non-qualifying Contractor, in writing, the basis for its disqualification and any copies of supporting evidence that has been received from others or adduced as a result of the County's own investigation.

Any Prequalification protest by any Prospective Bidder regarding prequalification must be submitted in writing to the County's GSA–Office of Acquisition Policy, ATTN: Contract Compliance Officer, located at 1401 Lakeside Drive, 10th Floor, Oakland, CA 94612, Email: [GSA-BidProtests@acgov.org](mailto:GSA-BidProtests@acgov.org), before 5:00 p.m. of the FIFTH (5th) business day following the date of issuance of the Notice of Qualification, not the date received by the Prospective Bidder. A Prequalification protest received after 5:00 p.m. is considered received as of the next business day.

- The Prequalification protest must contain a complete statement of the reasons and facts for the protest.
- The Prequalification protest must refer to the specific portions of all documents that form the basis for the protest.
- The Prequalification protest must include the name, address, email address, fax number and telephone number of the person representing the protesting party.
- Upon receipt of written Prequalification protest, GSA–Office of Acquisition Policy, or designee, will review and evaluate the protest and issue a written decision. The GSA–Office of Acquisition Policy, may, at its discretion, investigate the protest, obtain

additional information, provide an opportunity to settle the protest by mutual agreement, and/or schedule a meeting(s) with the protesting Prospective Bidder and others (as appropriate) to discuss the Prequalification protest. The decision on the Prequalification protest will be issued at least ten (10) business days prior to the Step 2 Bidding Process.

- The decision will be communicated by e-mail, fax, or US Postal Service mail, and will inform the prospective bidder whether or not the Notice of Prequalification is going to change.
- The decision of the GSA-Office of Acquisition Policy on the Prequalification protest may be appealed to the Auditor-Controller's Office of Contract Compliance & Reporting (OCCR) located at 1221 Oak St., Room 249, Oakland, CA 94612, Fax: (510) 272-6502 unless the OCCR determines that it has a conflict of interest in which case an alternate will be identified to hear the appeal and all steps to be taken by OCCR will be performed by the alternate. The Prospective Bidder whose Prequalification is the subject of the protest, all Prospective Bidders affected by the GSA-Office of Acquisition Policy's decision on the protest, and the protestor have the right to appeal if not satisfied with the GSA-Office of Acquisition Policy's decision. All appeals to the Auditor-Controller's OCCR shall be in writing and submitted within five (5) business days following the issuance of the decision by the GSA-Office of Acquisition Policy, not the date received by the Prospective Bidder. An appeal received after 5:00 p.m. is considered received as of the next business day. An appeal received after the FIFTH (5th) business day following the date of issuance of the decision by the GSA-Office of Acquisition Policy shall not be considered under any circumstances by the GSA or the Auditor-Controller OCCR.
- The appeal shall specify the decision being appealed and all the facts and circumstances relied upon in support of the appeal.
- In reviewing Prequalification protest appeals, the OCCR will not re-judge the proposal(s). The appeal to the OCCR shall be limited to review of the prequalification process to determine if the contracting department materially erred in following the prequalification process or, where appropriate, County contracting policies or other laws and regulations.
- The appeal to the OCCR also shall be limited to the grounds raised in the original protest and the decision by the GSA-Office of Acquisition Policy. As such, a Prospective Bidder is prohibited from stating new grounds for a Prequalification protest in its appeal. The Auditor-Controller (OCCR) shall only review the materials and conclusions reached by the GSA-Office of Acquisition Policy or department designee, and will determine whether to uphold or overturn the protest decision.

- The Auditor’s Office may overturn the results of a prequalification process for ethical violations by Procurement staff, County Selection Committee members, subject matter experts, or any other County staff managing or participating in the competitive bid process, regardless of timing or the contents of a bid protest.
- The decision of the Auditor-Controller’s OCCR is the final step of the appeal process. A copy of the decision of the Auditor-Controller’s OCCR will be furnished to the protestor.
- The procedures and time limits set forth in this paragraph are mandatory and are each Prospective Bidder's sole and exclusive remedy in the event of Prequalification Protest. A Prospective Bidder’s failure to timely complete both the Prequalification protest and appeal procedures shall be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these procedures, shall constitute a waiver of any right to further pursue the Prequalification protest, including filing a Government Code Claim or legal proceedings.

### **PREQUALIFICATION QUESTIONS**

Any questions regarding the Project and the Pre-Qualification process should be in writing online through the “Question & Answer” tab of this project in the **County of Alameda Procurement Portal**.

Interpretations or clarifications considered necessary by County in response to such questions will be issued in writing by Addenda available on the **County of Alameda Procurement Portal**. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

**NOTE:** The date by which clarifying questions on the Pre-Qualification Questionnaire must be submitted is **Tuesday, July 7, 2026**. No further questions regarding the Pre-Qualification Questionnaire or required documentation will be answered after that date and time.

The County reserves the right to extend the deadline for submittal of prequalification questionnaires. It will do so through an addendum sent by email to all parties that requested a pre-qualification questionnaire.

## SECTION 2 INTRODUCTION AND OVERVIEW OF THE PRE-QUALIFICATION PROCESS

### **SUBMISSION REQUIREMENTS, DATE AND DELIVERY**

Requests for Pre-Qualifications will be received online through the **County of Alameda Procurement Portal**. Each Pre-Qualification Questionnaire Document must be signed under penalty of perjury in the manner designated on the certification page, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing.

If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify the County and provide updated accurate information in writing, under penalty of perjury.

The due date for the submission of the fully completed Pre-Qualification Document Package is:

**2:00 pm Pacific Time on Tuesday, July 21, 2026.**

A complete submission must be submitted online through the **County of Alameda's OpenGov Procurement Portal**.

The Pre-Qualification Document Package and all other required County forms must be submitted online through **County of Alameda Procurement Portal**.

The County strongly recommends uploading early; technical difficulties in downloading/submitted documents through the **County of Alameda Procurement Portal** will not extend the due date and time. Contractors must submit an electronic version of their pre-qualification documents, any files submitted should be as a PDF file. All submissions must be uploaded and received by the County by the deadline to be considered.

### **SCORING APPROACH**

The rating of the Contractor will result from consideration of the scores attained in parts II, III and IV of the questionnaire. The successfully qualified Contractor must achieve a passing score in all three parts of the questionnaire. The scores achieved for the three scored parts are not aggregated to a "total score" to achieve a pass-fail rating. Rather, each part is stand-alone and must be passed sequentially. The Scoring Worksheet for all parts of this document can be found at the last section of this document.

## **PART I: INFORMATION ABOUT THE CONTRACTOR**

This part applies to the Contractor and is for identification purposes only. There is no scoring value to Part I. This part is the only public information portion of the Pre-Qualification Questionnaire Document (specifically the “Lead Person or Firm-Contact Information section and questions 1a. through 1g).

## **PART II: ESSENTIAL REQUIREMENTS FOR QUALIFICATION OF THE CONTRACTOR**

This part applies to the Contractor and is a series of yes/no questions. All questions must be answered correctly, or the Contractor will be disqualified. If the Contractor correctly responds to each of these questions, its consideration of qualifications will advance to Part III.

If the Contractor is unable to correctly respond to each of these questions, they will be disqualified regardless of the results of the scored questions.

## **PART III: SCORED QUESTIONS FOR THE CONTRACTOR**

This part is comprised of the qualifications and experiences that the Contractor should possess. A series of questions that must be answered by the Contractor, each question has a pre-assigned score value. The total score attained establishes the rating for the Contractor.

For passing through this part, the Contractor must be able to answer the questions so that the aggregate score for all questions in this part is **equal to or greater than 81 points of the possible maximum score of 161**. If the Contractor passes Part III, consideration of its qualifications will proceed to Part IV.

## **PART IV: RECENT CONSTRUCTION PROJECTS COMPLETED**

This part is comprised of a series of questions relating to the Contractor’s performance on three (3) completed projects of similar quality, size, scope and cost. These three (3) projects will involve a short set of reference questions.

## **PART V: REFERENCE QUESTIONS**

The identified owner’s representative for each project in Part IV above, will be contacted by the County’s staff and will be asked 17 questions, of which 16 questions have a score value range of 1 to 10. The Contractor must be given a score value for each question so that the aggregate score for all questions in this part is **equal to or greater than 85 points of the possible maximum score of 170**. If the Contractor passes Part IV, after having also passed Parts II and III, it is considered qualified.

## **PRE-QUALIFICATION DOCUMENT: REVIEW AND NOTIFICATION PROCESS**

The completed Pre-Qualification Document must be submitted and received by the deadline specified above. Once received, the review and notification process will be as follows:

1. The entire Pre-Qualification Package will be date-stamped upon receipt.
2. The Pre-Qualification Document will be reviewed for completeness by County staff **within three (3) business days from the submission deadline date**. The Contractor will be notified as to completeness. If the Pre-Qualification Document is not deemed complete, upon notification by County Staff the Contractor will have **two (2) business days to add whatever information is needed to make the Document complete**. If the Pre-Qualification Document is complete, it will proceed to be reviewed and scored.
3. The completed Pre-Qualification Document will be reviewed by County staff **within ten (10) business days from the submission deadline date**.
4. The Contractor will be notified of their qualification rating by regular mail or via electronic mail (email) **within ten (10) business days from the submission deadline date**.

If the Contractor is rated as “Qualified” for this Contract, they will be eligible for bidding on the Project and will be notified of the opportunity to submit a Bid for the Project.

The County has set a due date for receiving Qualified Bids following Pre-Qualification. Please see Step 2 – Best Value Bidding Process in the Notification of Pre-Qualification Requirements section.

If the Contractor is rated as “Non-Qualified” for this Contract, they may initiate a protest process as described in the Notification of Pre-Qualification Requirements section.

## SECTION 3 PRE-QUALIFICATION QUESTIONNAIRE

### INFORMATION ABOUT THE CONTRACTOR

#### **CONTRACTOR/FIRM NAME\***

State your Company's Legal Name as it appears on CSLB license.

\*Response required

#### **CONTACT INFORMATION\***

Please submit your Name, Title, Phone Number, and Email Address.

\*Response required

#### **ADDRESS\***

Please provide the Full Address of your Firm (Company).

\*Response required

#### **SOLE PROPRIETOR OR PARTNERSHIP\***

Is Contractor a sole proprietor or partnership?

Yes

No

\*Response required

When equals "Yes"

#### **OWNER(S)\***

Please list the full names of any owner(s) of the firm.

\*Response required

**TYPE OF ENTITY\***

- Corporation
- Partnership
- Sole Proprietor
- Joint Venture
- Other

\*Response required

**MEMBER FIRMS\***

For all member firms of any partnership, please provide the following:

- Discipline
- Firm Name
- Contractor's License Number
- DIR Registration Number

\*Response required

**DATE OF FORMATION OR INCORPORATION\***

\*Response required

**STATE OF FORMATION OR INCORPORATION\***

\*Response required

**HOW MANY PERSONS DOES YOUR ORGANIZATION CURRENTLY EMPLOY?\***

\*Response required

**CORPORATION\***

Is your organization a corporation?

Yes

No

\*Response required

When equals "Yes"

### **CORPORATION INFORMATION\***

If your organization is a corporation, please provide the following information for each officer of the corporation or individual(s) with 20% or more of the corporate stock:

- Position
- Full Name of Individual
- Number of Years with Company
- % Ownership

If your organization is not a corporation, please respond here with "N/A".

\*Response required

### **PARTNERSHIP\***

Is your organization a partnership?

Yes

No

\*Response required

When equals "Yes"

### **PARTNERSHIP INFORMATION\***

If your organization is a partnership, please provide the following information for each partner who owns 20% or more of the firm:

- Position
- Full Name of Individual

- Number of Years with Company
- % Ownership

If your organization is not a partnership, please respond here with "N/A".

\*Response required

### **SOLE PROPRIETOR\***

Is your organization a sole proprietor?

Yes

No

\*Response required

When equals "Yes"

### **SOLE PROPRIETOR INFORMATION\***

If your organization is a sole proprietor, please provide the following information for each member of the proprietorship:

- Full Name of Owner
- Number of years as Owner

If your organization is not a sole proprietor, please respond here with "N/A".

\*Response required

### **JOINT VENTURE\***

Is your organization a Joint Venture?

Yes

No

\*Response required

When equals "Yes"

**JOINT VENTURE INFORMATION\***

If your organization is a joint venture, please provide the following information for each member of the joint venture:

- Name of Company
- Name of Owner/Partner or President
- Number of Years with Company
- % Ownership of Joint Venture

If your organization is not a joint venture, please respond here with "N/A".

\*Response required

**NAMED INDIVIDUALS WORK HISTORY\***

For each person listed above, identify every construction company that the person has been employed with at any time **during the last five (5) years** and provide the following:

- Name of Individual
- Name of All Previous Companies within the last five years (5)
- Name of Any Position Held at Applicable Company within the last five (5) years
- Dates of Employment with Each Company within the last five (5) years

\*Response required

**CHANGE IN OWNERSHIP**

Has there been any change in ownership of the Contractor at any time **during the last three years**? If so, note each change below:

**NOTE: A corporation whose shares are publicly traded is not required to answer this question.**

Yes

No

When equals "Yes"

**CHANGE IN OWNERSHIP - EXPLANATION\***

You have responded that there has been a change in ownership of the Contractor within the last three years. Please explain the change.

If there have been multiple changes, please explain each individual change within the last three years.

\*Response required

**SUBSIDIARY, PARENT, HOLDING COMPANY OR AFFILIATE\***

Is the Contractor a subsidiary, parent, holding company or affiliate of another construction firm?

**NOTE: Include information about other firms if one firm owns 50 percent (50%) or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.**

Yes

No

\*Response required

When equals "Yes"

**SUBSIDIARY, PARENT, HOLDING COMPANY OR AFFILIATE - EXPLANATION\***

You have stated that the Contractor is a subsidiary, parent, holding company or affiliate of another construction firm.

Please explain.

\*Response required

**OFFICERS, PARTNERS OR OWNERS CONNECTED TO OTHER CONSTRUCTION COMPANIES\***

Are any of the Contractor's corporate officers, partners or owners connected to any other construction companies?

**NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.**

Yes

No

\*Response required

When equals "Yes"

**OFFICERS, PARTNERS OR OWNERS CONNECTED TO OTHER CONSTRUCTION COMPANIES - EXPLANATION\***

You have stated that one or more of the Contractor's corporate officers, partners or owners is connected to any other construction companies.

Please explain.

\*Response required

**GROSS REVENUE\***

State the Contractor Firm's gross revenues for each of **the last three (3) years**.

\*Response required

**CONTRACTOR'S STATE LICENSE BOARD (CSLB) NUMBER(S):\***

Please enter your License Number here. This will be verified against the state database

\*Response required

**LICENSE CLASSIFICATIONS\***

List all California construction license classifications and expiration dates of the California contractor licenses held by the Contractor Firm. If license number is different than the prior question, include all other license numbers here.

\*Response required

**LICENSE NUMBERS HELD BY CORPORATION OR PARTNERSHIP\***

If any of the Contractor's license(s) are held in the name of a corporation or partnership, list the names of the qualifying individuals(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

\*Response required

**CHANGE IN NAME OR LICENSE NUMBER\***

Has the Contractor Firm changed names or license numbers **in the past five (5) years?**

Yes

No

\*Response required

When equals "Yes"

**CHANGE IN NAME OR LICENSE NUMBER - EXPLAIN\***

You have stated that the Contractor Firm has changed names or license numbers **in the past five (5) years.**

Please explain.

\*Response required

**CONTRACTOR UNDER ANY OTHER NAME\***

Has any owner, partner or (for corporations) officer of the Contractor operated a construction company under any other name **in the last five years?**

Yes

No

\*Response required

When equals "Yes"

**CONTRACTOR UNDER ANY OTHER NAME - EXPLAIN\***

You have stated that one or more owners, partners or (for corporations) officers of the Contractor have operated a construction company under any other name **in the last five years**.

Please explain.

\*Response required

**CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) REGISTRATION\***

Please enter your California DIR Public Works Contractor Registration Number. This will be verified against the state database.

\*Response required

**BONDING INFORMATION\***

Provide documentation from your surety identifying the following:

- Full Bonding Company/Surety Name
- Name of Surety Agent
- Full Surety Agent Address
- Telephone Number of Surety Agent

\*Response required

**PREVIOUS SURETIES\***

List all other sureties (name and full address) that have written bonds for your firm **during the last five years**, including the dates during which each wrote the bonds:

\*Response required

**DEBARMENT, SUSPENSION, OR EXCLUSION\***

Has the Contractor or any of its owners, officers or partners ever been debarred, suspended, or otherwise excluded by the United States Government in compliance with the requirements of 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549?

Yes

No

\*Response required

When equals "Yes"

**DEBARMENT, SUSPENSION, OR EXCLUSION - EXPLAIN\***

You have stated that the Contractor or any of its owners, officers or partners have been debarred, suspended, or otherwise excluded by the United States Government in compliance with the requirements of 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.

Please explain.

\*Response required

**ESSENTIAL REQUIREMENTS FOR QUALIFICATION OF THE CONTRACTOR**

**NOTE:**

- Contractor will be automatically disqualified if the answer to any of questions 2.1 through 2.7 is "no".
- Contractor will be automatically disqualified if the answer to any of questions 2.8 through 2.16 is "yes".

**CURRENT CONTRACTOR'S LICENSE\***

Does the Contractor possess a valid, current California contractor's license in the required classification for the Contract for which it intends to submit a bid?

Yes

No

\*Response required

**CONTRACTOR LIABILITY INSURANCE\***

Does the Contractor have a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 annual general aggregate?

Yes

No

\*Response required

**WORKERS' COMPENSATION INSURANCE\***

Does the Contractor have current workers' compensation insurance policies as required by the Labor Code or is it legally self-insured pursuant to Labor Code section 3700 et. seq.?

Yes

No

\*Response required

**NOTARIZED SURETY STATEMENT\***

Has the Contractor attached a notarized statement from a surety insurer admitted (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states that the Contractor's current bonding capacity is sufficient for the project for which you seek pre-qualification (i.e.: does it meet or exceed \$3,000,000)?

**Notarized statement must be from the surety company, not an agent or broker.**

Yes

No

\*Response required

When equals "Yes"

**NOTARIZED STATEMENT UPLOAD\***

Upload the notarized statement here. **Notarized statement must be from the surety company, not an agent or broker.**

\*Response required

**CONTRACTOR DIR REGISTRATION\***

Is your firm registered with the State Department of Industrial Relations pursuant to Labor Code section 1725.5?

Yes

No

\*Response required

**PROJECT LABOR AGREEMENT\***

The County has entered into a Countywide Project Labor Agreement, specifically the “Project Stabilization/ Community Benefits Agreement for the County of Alameda” (“PSCBA”), that binds all contractors and subcontractors performing work to use a skilled and trained workforce. A copy of the agreement is attached hereto as Attachment 1. Do you agree to be bound by that project labor agreement for all individual Job Orders?

Yes

No

\*Response required

**WRITTEN QUALITY ASSURANCE/QUALITY CONTROL PROGRAM\***

Does the Contractor have a written Quality Assurance/Quality Control Program?

Yes

No

\*Response required

**CONTRACTOR LICENSE REVOKED?\***

Has the Contractor's license been revoked or suspended at any time **in the last five (5) years?**

Yes

No

\*Response required

**SURETY FIRM COMPLETED CONTRACT?\***

Has a surety firm completed a contract on behalf of the Contractor, or paid for completion because the firm was default terminated by the project owner **within the last five (5) years?**

Yes

No

\*Response required

**BANKRUPTCY\***

Was the Contractor or any party to the Joint Venture in bankruptcy **at any time during the last five years?**

Yes

No

\*Response required

**CONTINUED WORKERS' COMPENSATION INSURANCE COVERAGE\***

**Within the last five years** has there ever been a period when the Contractor had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes

No

\*Response required

**ELIGIBILITY TO BID ON PUBLIC WORKS PROJECTS\***

At the time of submitting this pre-qualification form, is the Contractor ineligible to bid on or be awarded or perform as a subcontractor a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

Yes

No

\*Response required

**CRIME INVOLVING AWARD OF PUBLIC CONTRACT\***

At any time **during the last five years**, has the Contractor or any of its owners or officers been convicted of a crime involving the awarding of a contract on a government construction project, or the bidding or performance of a government contract?

Yes

No

\*Response required

**LIABLE IN CIVIL SUIT OR FOUND GUILTY OF CRIMINAL ACTION\***

Has the Contractor or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes

No

\*Response required

**CONVICTED OF CRIME RELATED TO CONSTRUCTION\***

Has the Contractor or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes

No

\*Response required

**FRAUD, THEFT, OR DISHONESTY\***

Has the Contractor or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes

No

\*Response required

**SCORED QUESTIONS FOR THE CONTRACTOR**

**YEARS IN BUSINESS\***

How many years has the Contractor been in business in California as a Contractor under its present business name and license number?

**NOTE: If Contractor is a Joint Venture, add years for each partner to the Joint Venture and enter the average of combined experience.**

\*Response required

**ASSESSED AND PAID LIQUIDATED DAMAGES OVER \$50,000\***

At any time **in the last five years** has the Contractor or any party to the Joint Venture been assessed and paid liquidated damages of more than \$50,000 after completion of a project under a construction contract with either a public or private owner?

Yes

No

\*Response required

When equals "Yes"

**LIQUIDATED DAMAGES OVER \$50,000 - ADDITIONAL INFORMATION\***

Identify the following for each such project:

- Owner
- Owner's Full Address
- Completion Date of Project
- Amount of Liquidated Damages Assessed
- and all other information necessary to fully explain the assessment of liquidated damages.

\*Response required

**DEBARRED, DISQUALIFIED, REMOVED OR PREVENTED\***

**In the last five years** has the Contractor or any firm with which any of the Contractor's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

Yes

No

\*Response required

When equals "Yes"

**DEBARRED, DISQUALIFIED, REMOVED OR PREVENTED - ADDITIONAL INFORMATION\***

Identify the following for each such project:

- Company
- Person within the Contractor who was associated with that company
- Year of the event
- Owner of the project
- The project (title/description)
- Basis for the action.

\*Response required

**DENIED AWARD OF PUBLIC CONTRACT\***

**In the last five years** has the Contractor been denied an award of a public works contract based on a finding by a public agency that the Contractor was not a responsible bidder?

Yes

No

\*Response required

When equals "Yes"

**DENIED AWARD OF PUBLIC CONTRACT - ADDITIONAL INFORMATION\***

Identify the following for each such project:

- Year of the Event
- Owner of Project
- Project Title/Description
- Basis for the finding by the public agency.

\*Response required

**CLAIMS IN EXCESS OF \$50,000 AGAINST CONTRACTOR\***

**In the past five years** has any claim in excess of \$50,000 been filed in court or arbitration against the Contractor concerning its work on a construction project?

**NOTE: This question refers only to disputes between the Contractor and the owner of a project. You need not include information about disputes between the Contractor and a supplier, another contractor, or sub-contractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner.**

Yes

No

\*Response required

When equals "Yes"

**CLAIMS IN EXCESS OF \$50,000 AGAINST CONTRACTOR - ADDITIONAL INFORMATION\***

Identify the following for each such project:

- Project Title/Description
- Date of Claim
- Name of Claimant
- Brief description of the nature of the claim
- Court in which the case was filed
- Brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

\*Response required

**CLAIMS IN EXCESS OF \$50,000 BY CONTRACTOR\***

**In the past five years** has the Contractor made any claim in excess of \$50,000 against a project owner concerning work on a project or payment for a contract and filed that claim in court or arbitration?

**NOTE: This question refers only to disputes between the Contractor and the owner of a project. You need not include information about disputes between the Contractor and a supplier, another contractor, or sub-contractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner.**

Yes

No

\*Response required

When equals "Yes"

**CLAIMS IN EXCESS OF \$50,000 BY CONTRACTOR - ADDITIONAL INFORMATION\***

Identify the following for each such project:

- Project Title/Description
- Date of Claim
- Entity (or Entities) Claim Was Against
- Brief description of the nature of the claim
- Court in which the case was filed
- Brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

\*Response required

**CAL OSHA PENALTIES\***

Has CAL OSHA cited and assessed penalties against the Contractor for any “serious,” “willful” or “repeat” violations of its safety or health regulations **in the past five years?**

**NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.**

Yes

No

\*Response required

When equals "Yes"

**CAL OSHA PENALTIES - ADDITIONAL INFORMATION\***

Identify the following for each such penalty:

- Description of Citation
- Date of Citation
- Nature of Violation
- Project on which the citation(s) was or were issued
- Amount of Penalty Paid, if any.

- If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

\*Response required

### **FEDERAL OSHA PENALTIES\***

Has the Federal OSHA cited and assessed penalties against the Contractor **in the past five years?**

**NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.**

Yes

No

\*Response required

When equals "Yes"

### **FEDERAL OSHA PENALTIES - ADDITIONAL INFORMATION\***

Identify the following for each such penalty:

- Description of Citation
- Date of Citation
- Nature of Violation
- Project on which the citation(s) was or were issued
- Amount of Penalty Paid, if any.

\*Response required

### **EPA OR AQMD OR WATER QUALITY CONTROL BOARD PENALTIES\***

Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either the Contractor or the owner of a project on which the Contractor was the builder, **in the past five years?**

**NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.**

Yes

No

\*Response required

When equals "Yes"

**EPA OR AQMD OR WATER QUALITY CONTROL BOARD PENALTIES - ADDITIONAL INFORMATION\***

Identify the following for each such penalty:

- Description of Citation
- Date of Citation
- Nature of Violation
- Project on which the citation(s) was or were issued
- Amount of Penalty Paid, if any.

\*Response required

**SAFETY PLAN\***

Does the Contractor have a company-wide safety plan and OSHA certified personnel dedicated to the project?

Yes

No

\*Response required

When equals "Yes"

**SAFETY PLAN UPLOAD\***

Upload your company-wide safety plan here.

\*Response required

**DOCUMENTED SAFETY MEETINGS\***

Does the Contractor require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

Yes

No

\*Response required

When equals "Yes"

**DOCUMENTED SAFETY MEETING FREQUENCY\***

How often are the safety meetings required?

Weekly

Bi-Weekly

Monthly

Less Frequent

\*Response required

**EXPERIENCE MODIFICATION RATE\***

Has the Contractor been issued an Experience Modification Rate (I) (California workers' compensation insurance) **for each of the past three premium years?**

**NOTE: Score based on highest EMR in any single Year.**

Yes

No

\*Response required

When equals "Yes"

**EXPERIENCE MODIFICATION RATE - ADDITIONAL INFORMATION\***

Provide an explanation for any year in which your EMR was **1.00 or higher**. For each such year, please provide the following:

- Calendar Year
- Experience Modification Rate for Calendar Year
- Explanation for Why EMR was 1.00 or higher

\*Response required

**FAILURE TO COMPLY WITH STATE PREVAILING WAGE LAWS\***

Has there been **more than one occasion during the last five years** in which the Contractor was required to pay either back wages or penalties for the Contractor's failure to comply with the state's prevailing wage laws?

**This question refers only to the prime Contractor's violation of prevailing wage laws, not to violations of the prevailing wage laws by a sub-contractor.**

Yes

No

\*Response required

When equals "Yes"

**FAILURE TO COMPLY WITH STATE PREVAILING WAGE LAWS - ADDITIONAL INFORMATION\***

For each such violation, please provide the following:

- Description of Nature of Violation
- Project Title/Description
- Date of Project Completion
- Public Agency for which it was constructed
- Number of Employees who were initially underpaid
- Amount of back wages and penalties that you were required to pay.

\*Response required

**FAILURE TO COMPLY WITH FEDERAL PREVAILING WAGE LAWS\***

**During the last five years** has there been **more than one occasion** in which the Contractor has been penalized or required to pay back wages for failure to comply with the Federal Davis-Bacon prevailing wage requirements?

Yes

No

\*Response required

When equals "Yes"

**FAILURE TO COMPLY WITH FEDERAL PREVAILING WAGE LAWS - ADDITIONAL INFORMATION\***

For each such violation, please provide the following:

- Description of Nature of Violation
- Project Title/Description
- Date of Project Completion
- Public Agency for which it was constructed
- Number of Employees who were initially underpaid
- Amount of back wages and penalties that you were required to pay.

\*Response required

**VIOLATIONS OF CALIFORNIA APPRENTICESHIP LAWS\***

At any time **during the last five years** has the Contractor been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

**You may omit reference to any incident that occurred prior to five years from the date of this pre-qualification if the violation was by a sub-contractor and the Contractor, as general contractor on a project, had no knowledge of the sub-contractor's violation at the time they occurred.**

Yes

No

\*Response required

When equals "Yes"

**VIOLATIONS OF CALIFORNIA APPRENTICESHIP LAWS - ADDITIONAL INFORMATION\***

For each such violation, please provide the following:

- Date(s) of Finding
- Department
- Description of Finding
- Decision Number of Finding

\*Response required

When equals "Yes"

**VIOLATIONS OF CALIFORNIA APPRENTICESHIP LAWS - FINAL DECISION(S)\***

Please upload copies of the Department's final decision(s) regarding any such violations

\*Response required

**EXPERIENCE PROVIDING JOB ORDER CONTRACTING\***

Does the Contractor have experience providing Job Order Contracting construction and/or maintenance projects (either as the prime or subcontractor) on public facilities?

Yes

No

\*Response required

When equals "Yes"

**EXPERIENCE PROVIDING JOB ORDER CONTRACTING - ADDITIONAL INFORMATION\***

For any such project where Contractor participated as either a prime or a subcontractor, please provide the following:

- Project Title/Description
- Location of Project
- Date of Project Completion
- Size, Scope, and Cost of Project

Contractor may submit a maximum of 5 projects.

\*Response required

**PROJECT MANAGER EXPERIENCE\***

Please provide the full name of the Project Manager who will be devoted full-time to this Contract and the number of years for which they have worked for the Contractor.

Additionally, please provide the following for each project they have managed that is of a similar size and scope to the project(s) described here:

- Project Title/Description
- Location of Project
- Date of Project Completion
- Budget and Size of Project

Contractor may submit a maximum of 5 projects.

\*Response required

**SUPERINTENDENT EXPERIENCE\***

Please provide the full name of the Superintendent who will be devoted full-time to this Contract and the number of years for which they have worked for the Contractor.

Additionally, please provide the following for each project they have managed that is of a similar size and scope to the project(s) described here:

- Project Title/Description

- Location of Project
- Date of Project Completion
- Budget and Size of Project

Contractor may submit a maximum of 5 projects.

\*Response required

### **QUALITY ASSURANCE/QUALITY CONTROL (QA/QC) MANAGER EXPERIENCE\***

Please provide the full name of the Quality Assurance/Quality Control Manager who will be devoted full-time to this Contract and the number of years for which they have worked for the Contractor.

Additionally, please provide the following for each project they have managed that is of a similar size and scope to the project(s) described here:

- Project Title/Description
- Location of Project
- Date of Project Completion
- Budget and Size of Project

Contractor may submit a maximum of 5 projects.

\*Response required

### **FIVE OR MORE CONCURRENT JOB ORDER CONTRACTING PROJECTS\***

Does the Contractor have experience performing five or more Job Order Contracting projects concurrently, each with a minimum value of \$100,000?

Yes

No

\*Response required

When equals "Yes"

**FIVE OR MORE CONCURRENT JOB ORDER CONTRACTING PROJECTS -  
ADDITIONAL INFORMATION\***

For each project managed concurrently, please provide the following:

- Project Title/Description
- Location of Project
- Date of Project Completion
- Budget and Size of Project

Contractor may submit a maximum of 5 projects.

\*Response required

**PERMANENT OR REGIONAL OFFICE WITHIN COUNTY\***

Does the Contractor have a permanent or regional office within Alameda County?

Yes

No

\*Response required

When equals "Yes"

**PERMANENT OR REGIONAL OFFICE WITHIN COUNTY - ADDRESS\***

Please provide the full address for each of the office(s).

\*Response required

When equals "Yes"

**PERMANENT OR REGIONAL OFFICE WITHIN COUNTY - SUPPORTING DOCUMENTS\***

Please provide supporting documents that demonstrate proof of the office being within Alameda County. Supporting documents may include contractor's license, business license, certification document, utility bill, rental/lease agreement or mortgage, etc.

\*Response required

**PERMANENT PROJECT MANAGER OR SUPERINTENDENT WITHIN COUNTY\***

Will the Contractor have permanent Project Manager or Superintendent personnel located within Alameda County for the duration of the Contract?

Yes

No

\*Response required

When equals "Yes"

**PERMANENT PROJECT MANAGER OR SUPERINTENDENT WITHIN COUNTY - ADDRESS\***

Please provide the address of the office(s) for which Permanent Project Manager or Superintendent will be based.

\*Response required

When equals "Yes"

**PERMANENT PROJECT MANAGER OR SUPERINTENDENT WITHIN COUNTY - SUPPORTING DOCUMENTS\***

Please provide supporting documents that demonstrate proof of residency for the Project Manager or Superintendent. Supporting documents may include, driver's license, utility bill, voter registration, vehicle registration, home related paperwork such as a rental/lease agreement or mortgage bills, and any other document that verifies they are living permanently within Alameda County.

\*Response required

**RECENT CONSTRUCTION PROJECTS COMPLETED**

Contractor shall provide information about **their three (3) most recently completed or active Job Order Contracts or Public Works projects** of similar size, scope and complexity. Contractors may submit projects in which they served as a subcontractor to a prime.

**PROJECT/REFERENCE NO. 1\***

Please provide the following for this project/reference:

- Project Title/Description
- Brief Description of Scope
- Project Location
- Project Cost
- Owner of Project
- Owner Contact Name
- Owner Contact Telephone Number
- Owner Contact Email Address
- Original Value of Construction
- Total Value of Construction (including all change orders)
- Original Scheduled Completion Date
- Time Extensions Granted (number of days)
- Actual date of Completion

\*Response required

**PROJECT/REFERENCE NO. 2\***

Please provide the following for this project/reference:

- Project Title/Description
- Brief Description of Scope
- Project Location
- Project Cost
- Owner of Project
- Owner Contact Name
- Owner Contact Telephone Number
- Owner Contact Email Address
- Original Value of Construction
- Total Value of Construction (including all change orders)
- Original Scheduled Completion Date
- Time Extensions Granted (number of days)
- Actual date of Completion

\*Response required

### **PROJECT/REFERENCE NO. 3\***

Please provide the following for this project/reference:

- Project Title/Description
- Brief Description of Scope
- Project Location
- Project Cost
- Owner of Project
- Owner Contact Name
- Owner Contact Telephone Number
- Owner Contact Email Address
- Original Value of Construction
- Total Value of Construction (including all change orders)
- Original Scheduled Completion Date
- Time Extensions Granted (number of days)
- Actual date of Completion

\*Response required

### **CERTIFICATION**

#### **REQUEST FOR PRE-QUALIFICATION CERTIFICATION\***

Please download the below documents, complete, and upload.

- [RFPQ\\_Certification.pdf](#)

\*Response required

## SECTION 4 REFERENCE QUESTIONS

The following questions will be used to interview contacts selected from recently completed or active projects over the last 3 years submitted within Part IV. The County will contact the references listed. These questions are included in the package given to the Contractor for information only.

Project # \_\_\_\_\_

Contractor: \_\_\_\_\_

Project: \_\_\_\_\_

Brief Description: \_\_\_\_\_

1. Are there any outstanding stop notices, liens, or claims by the Contractor that are currently unresolved on contracts for which notices of completion were recorded **more than 120 days ago?**

Yes    No

If "yes," how many separate instances?

\_\_\_\_\_

(Scoring will be as follows: 10 pts for 0 or 5 for 1 instance; 4 pts for 2 instances; 3 pts for 3 instances, 0 points for more than 3 instances.)

2. On a scale of 1-10, with 10 being the best, did the Contractor provide adequate project management for the project?  
Rating: \_\_\_\_\_
3. On a scale of 1-10, with 10 being the best, did the Contractor provide adequate construction superintending or supervision for the project?  
Rating: \_\_\_\_\_
4. On a scale of 1-10, with 10 being the best, was the Contractor timely in providing reports and other paperwork, including change order paperwork and scheduling updates?  
Rating: \_\_\_\_\_

5. On a scale of 1-10, with 10 being the best, did the Contractor adhere to the project schedule that your agency or business approved?  
Rating: \_\_\_\_\_
6. On a scale of 1-10, with 10 being the best, rate the Contractor on the timely submission of reasonable cost and time estimates to perform change order work.  
Rating: \_\_\_\_\_
7. On a scale of 1-10, with 10 being the best, rate the Contractor on how well they managed project design changes and their coordination amongst their subcontractor group to the project's schedule and owner's objectives.  
Rating: \_\_\_\_\_
8. On a scale of 1-10, with 10 being the best, rate how the Contractor provided required training to owner's staff and how timely they were to take care of warranty issues  
Rating: \_\_\_\_\_
9. On a scale of 1-10, with 10 being the best, rate the Contractor on whether there was an unusually high number of change order requests for the project and whether or not the values and time durations requested were legitimate/accurate.  
Rating: \_\_\_\_\_
10. On a scale of 1-10, with 10 being the best, rate the Contractor on their ability to respond to emergency work.  
Rating: \_\_\_\_\_
11. On a scale of 1-10, with 10 being the best, rate the Contractor on their ability to perform multiple projects concurrently.  
Rating: \_\_\_\_\_
12. On a scale of 1-10, with 10 being the best, rate the quality control program and overall quality of the work completed on the project.  
Rating: \_\_\_\_\_
13. On a scale of 1-10, with 10 being the best, was the contractor cooperative with the owner and the architect, and how responsive and professional were they to issues or problems that would arise  
Rating: \_\_\_\_\_
14. On a scale of 1-10, with 10 being the best, did the contractor try to resolve disputes in a fair and equitable manner?  
Rating: \_\_\_\_\_
15. On a scale of 1-10, with 10 being the best, how satisfied were you with the overall performance and knowledge base of the contractor in performing your ADA retrofit

or upgrades?

Rating: \_\_\_\_\_

16. On a scale of 1-10, with 10 being the best, how satisfied were the end users or occupants with the contractor and their completed construction?

Rating: \_\_\_\_\_

17. On a scale of 1-10, with 10 being the best, how likely are you to potentially hire this contractor again for future work?

Rating: \_\_\_\_\_

## SECTION 5 SCORING WORKSHEETS

The establishing of the qualification of a Contractor is determined by:

- 1) Confirming the appropriate responses to Part II: Essential Requirements achieve a total point value of **sixteen (16)**;
- 2) Confirming minimum point total value of **81** value from responses to Part III: Scored Questionnaire and
- 3) Confirming minimum point total value of **85** for Part IV: Recent Construction Projects and Reference Questions from responses to all Reference Questions.

The table below gives the value of each scored question for the Part II: Essential Requirements and Part III: Scored Questionnaire parts. Scoring breakdown for Reference Questions of Part IV are found above in description of Part IV process.

The Scoring Worksheets list every essential requirement and scored question. The requirements and questions are abbreviated to capture the essence of the item. The abbreviation does not change the actual requirement or question as written in the Essential Requirements and Scored Questionnaire parts of the Pre-Qualification Questionnaire. The Scoring Worksheets are provided for informational purposes only to the Contractor. They will be filled out by evaluators of the proposals.

### **PART II ESSENTIAL REQUIREMENTS FOR THE CONTRACTOR**

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	<b>Current Contractor's License</b>  Contractor has current California contractor's license in the required classification.	Pass / Fail	1 <i>(6.3% of Total)</i>
2.	<b>Contractor Liability Insurance</b>  Contractor has liability insurance.	Pass / Fail	1 <i>(6.3% of Total)</i>
3.	<b>Workers' Compensation Insurance</b>  Contractor has workers' compensation insurance.	Pass / Fail	1 <i>(6.3% of Total)</i>
4.	<b>Notarized Surety Statement</b>  Contractor's notarized surety statement is attached to their submittal.	Pass / Fail	1 <i>(6.3% of Total)</i>

**Request for Pre-Qualification No. 902762**  
**General Services Agency-Building Maintenance Department**  
**Job Order Contracting: Job Order Contracts 27001, 27002, 27003, 27004, 27005**

5.	<b>Contractor DIR Registration</b>  Contractor is currently registered with the California Department of Industrial Relations (DIR).	Pass / Fail	1 <i>(6.3% of Total)</i>
6.	<b>Project Labor Agreement</b>  Contractor agrees to be bound by the project labor agreement.	Pass / Fail	1 <i>(6.3% of Total)</i>
7.	<b>Written Quality Assurance/Quality Control Program</b>  Contractor has a written Quality Assurance/Quality Control Program.	Pass / Fail	1 <i>(6.3% of Total)</i>
8.	<b>Contractor License Revoked?</b>  Contractor license has not been revoked in the last five years.	Pass / Fail	1 <i>(6.3% of Total)</i>
9.	<b>Surety Firm Completed Contract?</b>  Surety Firm has not completed a contract on behalf of Contractor in last five years.	Pass / Fail	1 <i>(6.3% of Total)</i>
10.	<b>Bankruptcy</b>  Contractor has not been in bankruptcy within the last five years.	Pass / Fail	1 <i>(6.3% of Total)</i>
11.	<b>Continued Workers' Compensation Insurance Coverage</b>  Contractor was not without Workers' Compensation insurance within the last five years.	Pass / Fail	1 <i>(6.3% of Total)</i>
12.	<b>Eligibility to Bid on Public Works Projects</b>  Contractor is not ineligible to bid on public works.	Pass / Fail	1 <i>(6.3% of Total)</i>
13.	<b>No Crime on Public Contract</b>  Contractor has not been convicted of crime on public contract.	Pass / Fail	1 <i>(6.3% of Total)</i>
14.	<b>Liable or Guilty</b>  Contractor has not been found liable or guilty in a criminal or civil action.	Pass / Fail	1 <i>(6.3% of Total)</i>

15.	<b>Not Convicted of Crime Related to Construction</b>  Contractor has not been convicted of a crime related to construction.	Pass / Fail	1 (6.3% of Total)
16.	<b>Fraud, Theft, or Dishonesty</b>  General Contractor has not been convicted of a fraud, theft or dishonesty.	Pass / Fail	1 (6.3% of Total)

**PART III SCORED QUESTIONS FOR THE GENERAL CONTRACTOR**

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	<b>How many years Contractor been in business in California?</b>  1 point per year in business up to a total of 10 points	Points Based	10 (6.2% of Total)
2.	<b>How many projects has Contractor paid liquidated damages of \$50,000 or more in last five years?</b>  <ul style="list-style-type: none"> <li>● 0 to 1 proj. = 5 pts</li> <li>● 2 proj. =3 pts</li> <li>● more than 2 = 0</li> </ul>	Points Based	5 (3.1% of Total)
3.	<b>Has Contractor been prevented from bidding on public works projects in last five years?</b>  Yes = Fail (0 points)  No = Pass (10 points)	Pass / Fail	10 (6.2% of Total)
4.	<b>Has Contractor been denied award of a public works projects in last five years?</b>  Yes = 0 Points  No = 5 Points	Points Based	5 (3.1% of Total)
5.	<b>Has a claim over \$50,000 been filed against Contractor in last five years?</b>  <ul style="list-style-type: none"> <li>● 5 pts for 0 or 1 instance</li> <li>● 3 pts for 2 instances</li> <li>● 0 pts for more than 2 instances.</li> </ul>	Points Based	5 (3.1% of Total)

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6.	<p><b>Has Contractor filed a claim of more than \$50,000 against owner in last five years?</b></p> <ul style="list-style-type: none"> <li>• 5 pts for 0 or 1 instance</li> <li>• 3 pts for 2 instances</li> <li>• 0 pts for more than 2 instances</li> </ul>	Points Based	5 <i>(3.1% of Total)</i>
7.	<p><b>Has CAL OSHA cited Contractor for serious, willful or repeated safety violations in last five years?</b></p> <ul style="list-style-type: none"> <li>• 5 pts for 0 or 1 instance</li> <li>• 3 pts for 2 instances</li> <li>• 0 pts for any other answer</li> </ul>	Points Based	5 <i>(3.1% of Total)</i>
8.	<p><b>Has federal OSHA cited Contractor for safety violations in last five years?</b></p> <ul style="list-style-type: none"> <li>• 5 pts for 0 or 1 instance</li> <li>• 3 pts for 2 instances</li> <li>• 0 pts for any other answer</li> </ul>	Points Based	5 <i>(3.1% of Total)</i>
9.	<p><b>Has EPA, AQMD or RWQCB assessed penalties against Contractor?</b></p> <ul style="list-style-type: none"> <li>• 5 pts for 0 to 1 instance</li> <li>• 3 pts for 2 instances</li> <li>• 0 pts for any other answer</li> </ul>	Points Based	5 <i>(3.1% of Total)</i>
10.	<p><b>Does Contractor have personnel assigned to safety?</b></p> <ul style="list-style-type: none"> <li>• Yes = Pass (2 Points)</li> <li>• No = Fail (0 Points)</li> </ul>	Pass / Fail	2 <i>(1.2% of Total)</i>
11.	<p><b>Does Contractor require documented safety meetings?</b></p> <ul style="list-style-type: none"> <li>• Yes, weekly = Pass; (2 points)</li> <li>• any other answer= Fail (0 points)</li> </ul>	Pass / Fail	2 <i>(1.2% of Total)</i>

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12.	<p><b>Has Contractor been issued an EMR for last three years?</b></p> <ul style="list-style-type: none"> <li>• 2 pts for .95 or less</li> <li>• 1 pts if between .96 and 1.00</li> <li>• 0 pts for any other answer</li> </ul>	Pass / Fail	<p>2 (1.2% of Total)</p>
13.	<p><b>Has Contractor failed to comply with state prevailing wage laws?</b></p> <p>10 pts for 0 instances</p> <p>deduct 5 points for each instance (total of 2 instances results in 10 points lost)</p>	Points Based	<p>10 (6.2% of Total)</p>
14.	<p><b>Has Contractor failed to comply with federal prevailing wage laws?</b></p> <p>10 pts for 0 instances</p> <p>deduct 5 points for each instance (total of 2 instances results in 10 points lost)</p>	Points Based	<p>10 (6.2% of Total)</p>
15.	<p><b>Has Contractor violated California apprentice laws?</b></p> <p>10 pts for 0 instances</p> <p>deduct 5 points for each instance (total of 2 instances results in 10 points lost)</p>	Points Based	<p>10 (6.2% of Total)</p>
16.	<p><b>Does Contractor have experience with job order contracting projects of similar size?</b></p> <p>2 points per project up to a total of 10 points</p>	Points Based	<p>10 (6.2% of Total)</p>
17.	<p><b>Number of similar sized projects delivered by Project Manager.</b></p> <p>1 points per project for a total of 5 points</p>	Points Based	<p>5 (3.1% of Total)</p>
18.	<p><b>Number of similar sized projects delivered by Superintendent.</b></p> <p>1 points per project for a total of 5 points</p>	Points Based	<p>5 (3.1% of Total)</p>
19.	<p><b>Number of similar sized projects delivered by QA/QC Manager.</b></p> <p>1 points per project for a total of 5 points</p>	Points Based	<p>5 (3.1% of Total)</p>

20.	<b>Does Contractor have experience performing five or more concurrent Job Order Contracting projects?</b>  1 points per project for a total of 5 points	Points Based	5 <i>(3.1% of Total)</i>
21.	<b>Does Contractor have an office within Alameda County?</b>  <ul style="list-style-type: none"> <li>• Yes = Pass (20 Points)</li> <li>• No = Fail (0 Points)</li> </ul>	Pass / Fail	20 <i>(12.4% of Total)</i>
22.	<b>Will the Contractor have a permanent Project Manager or Superintendent located within Alameda County?</b>  <ul style="list-style-type: none"> <li>• Yes = Pass (20 Points)</li> <li>• No = Fail (0 Points)</li> </ul>	Pass / Fail	20 <i>(12.4% of Total)</i>

**PART IV: RECENT CONSTRUCTION PROJECTS AND REFERENCE QUESTIONS**

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	<b>Stop Notices, Liens, or Claims</b>  Are there any outstanding stop notices, liens, or claims by the Contractor that are currently unresolved on contracts for which notices of completion were recorded more than 120 days ago?  (Scoring will be as follows: 10 pts for 0 or 5 for 1 instance; 4 pts for 2 instances; 3 pts for 3 instances, 0 points for more than 3 instances.)	Points Based	10 <i>(5.9% of Total)</i>
2.	<b>Adequate Project Management</b>  On a scale of 1-10, with 10 being the best, did the Contractor provide adequate project management for the project?	Points Based	10 <i>(5.9% of Total)</i>
3.	<b>Adequate Construction Superintending or Supervision</b>  On a scale of 1-10, with 10 being the best, did the Contractor provide adequate construction superintending or supervision for the project?	Points Based	10 <i>(5.9% of Total)</i>

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4.	<p><b>Timely in Providing Reports and Other Paperwork</b></p> <p>On a scale of 1-10, with 10 being the best, was the Contractor timely in providing reports and other paperwork, including change order paperwork and scheduling updates?</p>	Points Based	10 <i>(5.9% of Total)</i>
5.	<p><b>Contractor adhered to the project schedule</b></p> <p>On a scale of 1-10, with 10 being the best, did the Contractor adhere to the project schedule that your agency or business approved?</p>	Points Based	10 <i>(5.9% of Total)</i>
6.	<p><b>Timely Submission of Reasonable Cost</b></p> <p>On a scale of 1-10, with 10 being the best, rate the Contractor on the timely submission of reasonable cost and time estimates to perform change order work.</p>	Points Based	10 <i>(5.9% of Total)</i>
7.	<p><b>Managing Project Design Changes and Contractor Coordination</b></p> <p>On a scale of 1-10, with 10 being the best, rate the Contractor on how well they managed project design changes and their coordination amongst their subcontractor group to the project's schedule and owner's objectives.</p>	Points Based	10 <i>(5.9% of Total)</i>
8.	<p><b>Contractor Provided Required Training to Owner's Staff</b></p> <p>On a scale of 1-10, with 10 being the best, rate how the Contractor provided required training to owner's staff and how timely they were to take care of warranty issues.</p>	Points Based	10 <i>(5.9% of Total)</i>
9.	<p><b>Number of Change Order Requests</b></p> <p>On a scale of 1-10, with 10 being the best, rate the Contractor on whether there was an unusually high number of change order requests for the project and whether or not the values and time durations requested were legitimate/accurate.</p>	Points Based	10 <i>(5.9% of Total)</i>
10.	<p><b>Contractor's Ability to Respond to Emergency Work</b></p> <p>On a scale of 1-10, with 10 being the best, rate the Contractor on their ability to respond to emergency work.</p>	Points Based	10 <i>(5.9% of Total)</i>

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11.	<p><b>Contractor's Ability to Perform Multiple Projects Concurrently</b></p> <p>On a scale of 1-10, with 10 being the best, rate the Contractor on their ability to perform multiple projects concurrently.</p>	Points Based	10 <i>(5.9% of Total)</i>
12.	<p><b>Quality Control Program and Overall Quality of Work Completed</b></p> <p>On a scale of 1-10, with 10 being the best, rate the quality control program and overall quality of the work completed on the project.</p>	Points Based	10 <i>(5.9% of Total)</i>
13.	<p><b>Contractor Cooperation with Owner and Architect</b></p> <p>On a scale of 1-10, with 10 being the best, was the contractor cooperative with the owner and the architect, and how responsive and professional were they to issues or problems that would arise</p>	Points Based	10 <i>(5.9% of Total)</i>
14.	<p><b>Disputes Resolved Fair and Equitable Manner</b></p> <p>On a scale of 1-10, with 10 being the best, did the contractor try to resolve disputes in a fair and equitable manner?</p>	Points Based	10 <i>(5.9% of Total)</i>
15.	<p><b>Overall Performance and Knowledge Base of Contractor in Performing your ADA Retrofit or Upgrades</b></p> <p>On a scale of 1-10, with 10 being the best, how satisfied were you with the overall performance and knowledge base of the contractor in performing your ADA retrofit or upgrades?</p>	Points Based	10 <i>(5.9% of Total)</i>
16.	<p><b>Satisfaction of End Users or Occupants with the Contractor and Completed Construction</b></p> <p>On a scale of 1-10, with 10 being the best, how satisfied were the end users or occupants with the contractor and their completed construction?</p>	Points Based	10 <i>(5.9% of Total)</i>
17.	<p><b>Potential to Hire Contractor for Future Work</b></p> <p>On a scale of 1-10, with 10 being the best, how likely are you to potentially hire this contractor again for future work?</p>	Points Based	10 <i>(5.9% of Total)</i>